

Clutton Primary School
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Headteacher: Miss Elizabeth Ennew

'Part of the Midsomer Norton Schools' Partnership'

5th March 2019

Dear Parents/Carers,

Our second parent's evening this year will take place on **Tuesday 26th and Wednesday 27th March** offering you an opportunity to discuss your child's progress and attainment so far, and to receive details about targets and expectations for the rest of the year. Please return the attached slip noting a preferred time by **Friday 15th March** so that staff can collaborate on the allocation of consultations. This is particularly important if you have more than one child in the school and are not able to be flexible as to timing. You will receive confirmation of your appointment by **Friday 22nd March**. During your consultation you can expect to receive the following information:

1. Some details about your child's current attainment and progress, particularly in the core subjects.
2. Your child's attitude to learning.
3. Your child's behaviour in and around the school.
4. The next step targets that have been set for achievement in English and Maths.
5. How you can continue to support your child's learning at home.

Willow Class: Due to a SEN meeting, Mrs Muckley's parent evening on Tuesday will be from **4pm – 7pm**.

We all appreciate that discussion time on these occasions is limited. Please bear in mind that if you exceed your 10 minute allocation other parents are affected which puts additional pressure on teachers. If you would like to have a longer time or there are more immediate problems, please do not hesitate to contact your class teacher for another appointment on a separate occasion. If the slip is not returned, you will be allocated a date and time by your class teacher.

Yours sincerely,

Miss Ennew

Child's Name/s..... Class/es.....

I / We would like an appointment during the following times:

Tuesday 26th March	3.30 – 7.00pm	<input type="checkbox"/>
<u>Willow Class</u> Tuesday 26th March	4.00 – 7.00pm	<input type="checkbox"/>
Wednesday 27th March	3.30 – 5.00 pm	<input type="checkbox"/>

If you require a more specific time please indicate a one hour time slot and we will do our best to accommodate you.

3.30-4.30	4.30-5.30	5.30-6.30	6.30 – 7.00	Tuesday.
4.00 – 4.30	4.30-5.30	5.30-6.30	6.30 – 7.00	Willow Class Tuesday.
3.30-4.30	4.30-5.00			Wednesday all.