



Present - Kath Cox (KC-Chair), Alun Randell (AR), Sarah Biss (SB), Tracy Mallon-virtual (™), Claudia Gumm (CG), Jude Vale (JV), Anna Swift (AS), Sharon Wilson (SW), Isobel Mills (IM), Daisy Nicholls (DN-clerk), Elizabeth Buffham (EB), Anush Hopes-virtual (AH)

Absent - n/a

1.0 Signing of statutory documents	Action
1.1 Annual declarations and statutory documents signed by all present.	
2.0 Board Business, Welcome & Apologies	
2.1 The chair welcomes everyone who has attended the meeting both in person and those virtually to the first meeting of the academic year. KC introduces EB as our new staff governor. Each governor takes a turn to introduce themselves. 2.2 No declarations of interest 2.3 Meeting is quorate 2.4 The chair advises new governor training is available and DN will forward dates once confirmed with the MAT. 2.5 The chair advises that CG can no longer be a parent governor but would like to vote her in as a community governor - all in agreement.	DN to send training dates to AH & EB DN to send CG community confirmation
3. Minutes of Previous Meeting and Matters Arising:	
3.1 Previous minutes agreed by all no outstanding actions.	DN to close all previous actions
4. Reminder of Vision & Values	
4.1 AR reads through the vision and values. Governors agreed we need to continue to ensure the school's vision & values are central to day-to-day activities. AR reminds governors where the vision and values can be found on the school website.	
5. Explanation of LGB folder on Google Drive	
5.1 AR explains the new google drive layout and shows governors how to navigate the google Drive.	DN to ensure all LGB members have access to the LGB drive
6. Preparing for OFSTED	
6.1 The chair welcomes Claire Mirims to the meeting at 6.30pm. CM advised the governors about the importance of their role and spoke with the governors about how well they know the school and the impact they make. CM was available for the governors to ask questions. The chair thanked CM for her time and CM left the meeting at 7.00pm	
7. Link Governor Feedback from monitoring	
The chair & AR advised governors of their link role responsibilities for this academic year and that this year to look at intent, implement & impact as a whole rather than individually as they have in the last year's monitoring forms. The chair asked that link governors and department leads meet a minimum of 2 times per year. She would like for the first meeting to take place in November. The chair offers to come into school on behalf of governors if required as she appreciates all other governors work full time and may find it hard to meet. All monitoring forms once completed to be sent to DN, AR KC. Confirmation of link governors - Anna Swift - EYFS/Phonics/S&L Isobel Mills - Maths/ Hist / Geog Kath Cox - Safeguarding/Leadership/ Personal Development Liz Buffham - Health & Safety	DN to send link governors details & contact details of subject leads. All governors send DN completed Monitoring forms.

<p>Claudia Gumm - Vice-Chair Wellbeing, PSHE Jude Vale - Reading/Writing Tracey Mallon - SEN/PP/Inclusion, Anush Hopes - Curriculum: Science/Music Curriculum foundation subjects (Art, RE,PE, DT, MFL) Vacancy - Curriculum foundation subjects (Art, RE,PE, DT, MFL)</p>	
8. HEADTEACHERS REPORT - distributed previously	
<p>AR reported that school has had a great start to the academic year, children have settled well within their new classes. AR informed that the headteachers report has changed this year within the MAT guidelines which now show the children at the bottom 20% per year group. Q - do children in the bottom 20% change or will the number improve. SB explains that the bottom 20% does not include children with special educational needs, only those children who are expected to hit the target thus ensuring we are aware of who is in the bottom 20% and what we can do to help these children that do fall in the lower 20%.</p> <p>AR advises that during our 'in house' SATS 97% of children achieved but only 6% showed greater depths. AR confirmed that he is happy with these results given the circumstances the children had been taught under in the past 18 months - a deliberate focus was on closing gaps and recovery. Greater depth now needs to become an equal priority. .</p> <p>AR advises that peer on peer abuse is a problem at the moment nationally and although we have it planned in the curriculum for term 5 he wants to get ahead this term so has encouraged our PHSE lead to work closely with the children and class teachers now. One off lessons are being taught this week. This teacher has carried out a questionnaire with the children and staff are happy with the findings although AR is unsure they fully understood all questions being asked so will re-evaluate and carry out another assessment with the children soon. Q - Provide LGB members with the questions asked. DN to source.</p> <p>AR advises that we have had one safeguarding issue within the school this term between two children however it was dealt with quickly and professionally Q- were the families happy with the outcome and how the school acted after this incident. AR & SB confirmed that both families were very happy and impressed with how seriously the school took the incident and the conversations / actions they had with both children & families.</p>	<p><i>DN to send peer on peer questions to LGB</i></p>
9. Finance	
<p>SW reported on the annual budget showing an in year deficit as predicted due to covid costs. Carry forward from the previous year means we can continue with the planned budget for this financial year.</p>	
10. School Improvement Plan & SEF (previously distributed)	
<p>10.1 All agreed that they had read through and do not currently have any questions regarding both the SEF & SIP.</p>	
11. Policies (previously distributed)	
<p>11.1 AR read through the new behaviour policy and covid risk assessment. All governors agreed.</p>	<p>DN to publish behaviour policy & Covid risk assessment</p>
12. Sports and Pupil Premium	
<p>AR read through both the sports reports and advised where it can be found on the school website. The Pupil Premium Report must be published in November and the new format includes use of catch up funding which has not yet been confirmed. It will be discussed in the next LGB. Governors understand the impact of pupil premium funding on pupil performance and held the headteacher to account for its use. Request a number of how many children attend each club that are pupil premium. DN to source.</p>	<p>DN to advise on numbers of PP children attending clubs.</p>
13. School Trips Programme (previously distributed)	
<p>13.1 AR read through the trips programme all agreed to all trips noted.</p>	
14.0 Date of next meeting	
<p>14.1 The chair confirms that the date of the next meeting is the 17th November and informs all LGB members that it is the same day as the MAT training so our meeting will be via google meet so</p>	

that we can all attend both meetings. The chair thanks all members for attending our first LGB meeting.	
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SUMMARY OF ONGOING ACTIONS			
Date	Action	Who	Open/Closed
30/09/2021	Send governors training dates to AH & EB once confirmed	DN	Closed on 14/10
30/09/2021	Ensure all governors have viewing access to LGB documents	DN	Closed on 14/10
30/09/2021	Send link governor details and contact information of subject leads	DN	Closed on 14/10
30/09/2021	Send peer on peer abuse questions to governors	DN	Closed on 14/10
30/09/2021	Publish Behaviour policy & covid risk assessment	DN	Closed on 14/10
30/09/2021	Send Pupil premium numbers for AFC club	DN	Closed on 14/10
30/09/2021	Send CG confirmation of place as community governor	DN	Closed on 01/10