



Present - Kath Cox (KC-Chair), Alun Randell (AR), Sarah Biss (SB), Tracy Mallon (™), Claudia Gumm (CG), Jake Andrew (JA), Jude Vale (JV), Anna Swift (AS), Daisy Nicholls (DN-clerk)

Absent - Sharon Wilson (SW), Isobel Mills (IM)

1. Board Business, Welcome & Apologies	Action
<p>1.0 Apologies from IM, SW 1.1 No declarations of interest. 1.2 Housekeeping - KC asked all LGB members to advise what course they had just attended with a brief of what it included. All agreed training was beneficial SB & JV advised presentation slides were very helpful.</p>	<p>DN to source presentations from MAT meetings and share with other LGB members</p>
2. Minutes of Previous Meeting and Matters Arising:	
<p>2.0 Previous minutes agreed by all no outstanding actions</p>	
3. Proposed New Governors	
<p>3.1 KC advised we have two potential new governors who are interested in joining our LGB, AR gave a brief background to each application and advised he thought they would be a great asset to our LGB. KC would like a more diverse LGB however currently no other applications at this time.</p>	<p>All - encourage members of the public to join LGB if interested</p>
4. HEADTEACHERS REPORT - distributed with agenda	
<p>4.1AR gave an overview of the headteachers report, after attending the MAT training this evening AR would like to check that he is using the correct template and would like clarification with the trust which assessment measures to use. 4.2 AR advised assessment deadline is the 24th March results will differ as some children have been in school and others home learning, a decision has been made that reading assessments will take place before the Easter break and Maths assessments after. 4.3AS asked why there is no data available for reception children? AR apologised and will ensure its available for the next meeting. 4.4 AR gave a summary of the last few weeks of ‘lockdown’ advising 90 children (35%) had been in school across the week with an average of 29% of children attending. 4.5 All nursery children have returned after February half term, Nurseries are currently combined due to child numbers and staffing however they will split across the two nursery rooms again after the Easter break. 4.6 AR confirmed engagement in lessons remained high although the last 2 weeks has seen a ‘drop off’ AR confirmed that he did not chase families in the last two weeks as the decision was made that not a huge amount to gain but to stress families. 4.7AR advised sports clubs are already up and running with increased offering. AR has made the decision that clubs will be free to families as he feels its important to get children back enjoying sports. Most clubs available are now at full capacity. KC - Asked what percentage of children attending the clubs were PP children and if PP children had been given priority booking? DN advised all children that applied for a space have been given a place and will find out PP figures 4.8 AR advised parent evenings via google meet will be offered to parents week commencing 29th March. 4.9 AR advised a remote learning survey was given to parents and feedback overall was great. The only area some disagreed was the amount of work given but that was that it was too much rather than too little. AR said that teachers had advised parents that they should feel free to interpret what amount suited their family if there were particular issues.</p>	<p><i>4.1 AR to check with AW which template and assessment results to use</i></p> <p><i>4.3AR to ensure reception data available for next meeting</i></p> <p><i>4.7 DN to source PP sports club figures</i></p>

<p>4.10 AR & SB agreed children have returned well but as in September staff expect tiredness and children struggling to get on with each other in a few weeks time. Stamina especially in writing is likely to be an issue.</p> <p>4.11 AR advised we currently have two members of staff signed off sick non covid related. KC asks how other staff are feeling?</p> <p>AR advised staff have some anxieties but are doing well and are glad to be back asked SB, DN & JA their thoughts.</p> <p>SB - Agreed staff are doing well but are missing the social time with colleagues now that they are required to stay within their bubbles.</p> <p>JA - Also agreed and glad to be back with his class also advised the reduced staff meetings have been helpful so staff can manage their time better.</p> <p>DN - advised all staff have been positive within the office and parents have been very thankful for all we have done.</p>	
<p>5. LGB Self review</p>	
<p>5.0 KC advised that we need to go through the self review and encouraged LGB members to add thoughts where possible</p> <p>5.1 All agreed skills audit could do with a refresh</p> <p>5.2 Understanding roles and responsibilities, including what it means to be strategic - All LGB agreed it's an area of development for us</p> <p>5.3 Size of composition - KC expressed that having a more diverse LGB would be good. AS agreed as our LGB is very educational profession based meaning some questions may not be asked.</p> <p>5.4 How do we make use of good practice across the trust - KC - Make this a foci for the next 2/3 meeting.</p> <p>5.5 Do we make a judgment about the performance of the chair? _KC didn't realise we had to AR unsure of how this now works as no longer have an annual vote for chair as chair is director appointed.</p> <p>5.6 Do we engage in a good succession planning - agreed that we are partially there KC advised that she should use CG more. CG agreed that she should do more, didn't realise what she should be doing to help KC</p> <p>5.7 KC didn't realise that she should carry out an annual review of each governor's contributions. She will endeavour to do this in the future. An action plan needs to be made CG advised KC it would be helpful if she could give feedback to the governors what is required from them, what went well, what didn't go so well and what we can do to improve.</p> <p>AR would like it to be known that he would also welcome feedback from all governors and would be happy to receive any constructive criticism.</p> <p>5.8 KC clarified that the school vision has recently been changed but advised that we must look back on this year after year to ensure it is working. All LGB committee agreed.</p> <p>5.9 KC questions if us as a LGB are being proactive enough, do families understand what the governors responsibilities are. KC would like the governing body to gain views of staff, pupils, parents when school life 'returns to normal'</p> <p>5.10 KC asked the governors to read through the self review forms again and would like any ideas or thoughts to be sent to DN by the 17th MArch 2021.</p>	<p>5.1 DN to resend skills audit</p> <p>5.2 KC/ AR to review roles and responsibilities and ensure governors are aware of their roles & responsibilities</p> <p>5.5 DN to check with SC how the trust would like governors to feedback about chairs performance</p> <p>5.9 DN, KC to annually add this to agenda</p>
<p>6. Finance Review</p>	
<p>6.1 SW not in attendance, AR gave a summary of figures. Carry forward of £107000, loss in nursery potentially at £80000 with the running costs of nursery being £140000 this means we will only have approx £50000 carry forward this year.</p> <p>£9000 spent on supply due to long term sick.</p> <p>£2500 spent on additional IT due to WIFI not working.</p> <p>6.2 AR advised that the reception year of 2020 figures are in and currently very low at 19, BANES have advised there are discrepancies with 60/70 children missing as well as many local village primary schools being over subscribed so hopeful numbers will increase. AR did advise many other larger primary schools are in the same position. AR advised that if our numbers stay low the financial implications will be large and will affect the school in 2022 - 2023 academic year. AR</p>	<p>6.1 Action: AR to review PR strategy and budget</p>

questioned that if numbers stay low we may need to think about reducing our annual intake to 30 this will need revisiting and a discussion in September/October. Tm- How can we stop people walking past the school, we need to create a unique selling point, the school is great, we need to find new channels to advertise. All agreed AR - asked if anyone had any ideas please do forward to him	
7.0 AOB - DN asked how people find the online meetings and if they would prefer to have face to face meetings as and when we are able to. All governors confirmed that they would like alternate meetings	
7.1 - Confirm date of next meeting – Thursday 29th April 2021 at 7pm KC thanked everyone for attending the meeting tonight The meeting finished at: 20.24	

SUMMARY OF ONGOING ACTIONS			
Date	Action	Who	Open/Closed
09/03/21	Source presentations from MAT meetings and share with other LGB members	DN	Open
09/03/21	Clarification on which assessment template to use	AR	Open
09/03/21	Add reception data on headteachers report	AR	Open
09/03/21	Sports Clubs Pupil Premium %	DN	Open
09/03/21	Send and complete skills audit	DN to Send All LGB to complete	Open
09/03/21	Review roles and responsibilities and ensure governors are aware of their roles & responsibilities	KC, AR	Open
09/03/21	Check with SC how the trust would like governors to feedback about chairs performance.	DN	Open
09/03/21	Review PR strategy and budget	AR	Open