

13 November 2025

Dear Parents and Families

We would like to begin by thanking all families for their continued support and cooperation over the opening months of the school year. We know that the car park can be exceptionally busy during peak times, and we value everyone's efforts to ensure our students are able to leave the site safely.

The safety of our students remains our highest priority, and we need your continued cooperation to ensure that drop-off and collection times run as smoothly and safely as possible.

As the winter months draw in, we have noticed an increase of vehicles using the car park at peak times. With this in mind we request that everyone reads the following points closely:

Key Safety Guidelines for Car Park Use

- **Speed Limit is 5 MPH-** There have been occasions when unfortunately the speed limit is ignored or neglected. This limit is in place for the safety of all pedestrians, especially our students. Please drive slowly at 5MPH at all times within school grounds.
- **Alternative Drop-Off/Collection Points:** Where possible, we strongly encourage parents to find alternative drop-off and collection points outside the school car park. This will significantly reduce congestion and wait times. When parking off-site, please be mindful of and respect local residents, ensuring you only use legal parking spaces and do not block driveways or use permit spaces.
- **Vigilance and Pedestrian Priority:** Parents must be vigilant of students crossing in key areas. Please remember to give priority to pedestrians at all times.
- **Avoid Reversing:** Please avoid reversing in the car park during busy periods and always be extremely mindful of pedestrians if you must do so. This manoeuvre also risks causing significant delays or congestions for vehicles and we ask that this is avoided where possible.

- **Considerate Driving and Traffic Flow:** Our internal roads are narrow and are not always able to support two-way traffic. Please continue to be considerate and aware of other vehicles to avoid creating road blockages or "jams."
- **Patience While Waiting:** Please be prepared to wait patiently outside the school site while waiting to enter the car park. We will always allow vehicles to enter when it is possible to do so, but priority will be given to vehicles leaving the site to maintain a steady flow.

Turning Circle Restriction: A reminder that the turning circle is restricted to school transport vehicles or families who have specific, prior permission from the school due to mobility or exceptional circumstances.

We understand that these times can be busy, but your cooperation in adhering to these rules is vital to ensure a safe environment for all our students, staff, and families.

Thank you for your ongoing support in making our school community a safe one.

Yours sincerely

A handwritten signature in black ink, appearing to be 'P Balkwill', written over a horizontal line.

Mr P Balkwill
Headteacher