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Clutton
Primary School

Part of the Midsomer Norton Schools Partnership

June 2022

Dear Parent/carer

Important changes to ParentPay and pre-ordering school meals

What is changing?

On Monday 4th July 2022, the school will be introducing new software to record school meals. This will ease the administrative burden for the school and reduce food waste.

How will this affect me?

There will be no change to the way that you pre-order your child's meal. You will continue to access ParentPay using your usual login details.

However there will be more information about the meals on offer (including photographs and allergy information).

The deadline for pre-ordering will be 12:00 midday on the Thursday of the week before.

What do I need to do?

In order to implement the new software, ParentPay will need to cancel your meal orders for 4th-22nd July and credit your account. This will take place on Friday 1st July and from 5.00 pm on that day you will be able to re-select your meals for the rest of the term. We do appreciate that this will cause some inconvenience and we thank you for your help with this.

If you do not currently use ParentPay to pre-order school meals, and would like to do so, please contact the school office for more information on how to register and/or access ParentPay.

Summary of action required:

Please log into ParentPay after 5.00 pm on Friday 1 July to reselect your meals.

Thank you for your help with making this transition.

The School Office

