

**CLIMATE ACTION PLAN for Clutton Primary School****DATE: 5/6/25****NEXT REVIEW: 5/6/26***Action*

	Action	Who?	By when	Comments
Sustainability Fundamentals	Start your sustainability journey			
	Appoint the school's Sustainability Lead	S Wills	Sept 2025	Consider who would be best to do this role - possibly link into SLT and also helpful if they have some curriculum influence.
	School signed up to the Let's Go Zero campaign for free advice and guidance on creating your Climate Action Plan.	S Wills/LCowgill	Sept 2025	Training webinars and lots of support available
Decarbonisation	Energy & Buildings			
	Calculate the School's carbon footprint using Count Your Carbon	S Wills and eco team	Jan 2026	Free digital tool to calculate carbon footprint for school May need support from a range of staff to get data for assessment
	Review the recommendations on our Display Energy	C Smith in	Dec 2025	May need support from the Trust. Contact



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	Certificate (DEC) displayed in your building/s	collaboration with site team		rdodgson@msnpartnership.com
	Check energy meters are "Smart" and arrange for meters to be changed where necessary (if possible)	C Smith in collaboration with site team	Dec 2025	May need support from the Trust. Contact rdodgson@msnpartnership.com
	Create switch off checklists for end of day/week/term Create list of things to be turned off in classrooms, offices, particularly at end of term Lights, printers, fridges etc	F Anthony	Oct 2025 (before half term)	There are switch off checklists from Energy Sparks here , including an editable version ('download resources on the RHS of the page).
	Check that your building/s management and heating systems are running efficiently and correctly.	C Smith in collaboration with Site team	Termly checks	May need support from the Trust. Contact snel@msnpartnership.com
	Carry out a programme of lamp replacement until all are LED, install motion sensors where feasible and where these would be effective.	Site Manager	ongoing	May need support from the Trust. Contact dharding@msnpartnership.com
	Organise energy saving campaigns such as: - Keep doors and windows closed when the heating is on - Open blinds and switch off lights when daylight levels allow it	All staff -LCowgill to give regular reminders	Ongoing	Visit Energy Sparks Energy Saving Actions page for more ideas.
	Ensure that thermostats are not set above recommended 18°C degrees.	C Smith	Ongoing	You may need support from central estates team, contact snel@msnpartnership.com
Decarbonisation	Transport			



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	Work with the "Safer Routes to School" initiative to encourage walking and cycling - promote on newsletter.	L Cowgill	Relaunch Sept 2025	https://www.sustrans.org.uk/for-professionals/education/ Purchase new bike/scooter racks (PTFA)
	Join in with "Walk to School Week"	J Rideout	25/26 academic year	https://www.livingstreets.org.uk/walk-to-school/primary-schools/walk-to-school-week/ Purchase packs using sports premium funding
	Re promoter "Cycle2Work" scheme	L Cowgill	Sept 2025	https://www.cycle2work.info/
	"Act on Idling" Encourage car driving visitors to switch off engines during pick up/drop off to reduce air pollution.	F Anthony	Ongoing	Regular mention in school newsletter
	Investigate "School Streets Initiative"	S Wills/L Cowgill	Dec 2025	https://schoolstreets.org.uk/
	Greener School Trips - Combine school trips using coach travel where possible. Walking if possible.	All teachers	ongoing	Combine residentials with other schools to share transport (FG/HL)
Decarbonisation	Food			
	Dispose of food waste in designated bins in the kitchen/dining room/staff room.	T Eyres (kitchen) All staff	ongoing	Should be dealt with already in catering kitchens staffroom - cleaning rota staff
	Encourage pupils and their families to join in with Food Waste Action Week	S Wills/Eco team	Term 4 2026	https://www.wrap.ngo/take-action/love-food-hate-waste/food-waste-action-week Promote on newsletter
Decarbonisation	Procurement			



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	Ensure that school purchases align with sustainability criteria (eco friendly products, including electrical goods)	C Smith	ongoing	For advice on electrical goods contact dharding@msnpartnership.com
	Use greener cleaning products where possible	C Smith	ongoing	
	“Round up” unused supplies such as pens, highlighters to restock the school stationery cupboard.	F Anthony	ongoing	
	Sign up to Furniture/Equipment sites such as Collecteco, or local recycling groups to source useful items that would otherwise go to landfill.	C Smith	Dec 2025	Collecteco - https://collecteco.co.uk/
Decarbonisation	Waste			
	Encourage use of reusable water bottles to reduce single use plastic.	Head/Sustainability Lead	ongoing	
	Reduce single use plastics and encourage reusable materials. Replace plastic cutlery with reusable cutlery.	All staff	Ongoing	Central catering has already done this - but consider your staff room etc.
	Reduce printer/photocopying usage in school through awareness sessions and conversations with staff	D Turull	termly	
	Set up uniform swap shop - regular promotion and set up at every parent event	S Wills (Eco team)	Jan 2025	
	Contact suppliers to see if they offer recycling of their used items.	C Smith	Insert date	Board marker recycling - partner with local company, Tom's Studio - hello@tomsstudio.co.uk who collect used plastic pens and markers and recycle them into



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				new pens.
Adaptation and resilience	External environment			
	Creating tree planting areas for shade or improve ground stability and protect the future environment.	F Anthony	Sept 2024 onwards	The Woodland Trust - https://www.woodlandtrust.org.uk/support-us/act/your-school/
Adaptation and resilience	Water			
	Water week - Launch in assembly	H Morris	8-14th June 2026	https://jointhepod.org/campaigns/water-week24
	Install a water butt to capture rainwater for school plants.	L Appleyard	Apr 2025	
	Prepare the school for the physical impacts of climate change by installing water efficient fixtures Conduct a review/ audit of water fixtures. Identify possible areas of efficiency. Measures may include ● low-flow taps ● dual flush toilets ● rainwater harvesting	C Smith - to liaise with site team	ongoing	You may need help for the central estates team. Contact snel@msnpartnership.com or scoombs@msnpartnership.com



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	Train staff how to use and maintain			
Biodiversity	Nature			
	Create a gardening club as part of Forest School	L Appleyard/F Anthony	Term 1	
	Allocate and create a wildlife area with insect-friendly habitats	L Appleyard	Termly F/S sessions	https://www.rewildingbritain.org.uk/
	Make and/or Install "insect hotels", bird nesting boxes, hedgehog boxes and solitary bee boxes.	L Appleyard (Forest School)	Termly FS sessions	
	Pupils to join in the RSPB annual Big Bird Watch. (promote in assembly and on newsletter)	H Morris	2026	Big Bird Watch - https://www.rspb.org.uk/whats-happening/big-garden-birdwatch/info
	Encourage pupils to grow plants and get involved in their maintenance and harvesting.	All teachers	Term 6 Term 2	https://www.rhs.org.uk/education-learning/school-gardening Term 2 (bulb show planting) plus assembly on plant care
	Take part in annual bioblitz @ Stowey - promote on newsletter and invite organisers in to talk to children	L cowgill	19/6/25	
Climate (green skills and careers)	Culture			



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	Join the UK Schools Sustainability Network Operations Group - UKSSN - to network with other schools to improve sustainability.	Sustainability Lead	Insert date	https://ops.ukssn.org/
	Become an Eco-School.	S Wills	Insert date	https://www.eco-schools.org.uk/about/what-is-eco-schools/
	Eco club set up and meeting weekly	S Wills	Sept 2024	https://www.twinkl.co.uk/blog/the-ultimate-toolbox-for-starting-an-eco-club-in-school
	Visit the Green Careers Hub for advice on Green Careers	S Wills	ongoing	https://www.greencareershubs.com/green-future/green-skills/
Climate (green skills and careers)	Curriculum and Green Skills			
	Carry out a curriculum audit to incorporate sustainability.	S Wills and eco team	Term 1 /2 2025	https://www.eco-schools.org.uk/ https://www.wwf.org.uk/get-involved/schools/sustainable-futures/educators https://www.teachthefuture.uk
	Add sustainability goals/projects and successes to the school newsletter to raise profile and celebrate achievement/progress.	C Smith/LCowgill/F Anthony/S Wills	ongoing	

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	Homework project during sustainability week about Climate change	All teachers (S Wills to oversee)	Term 3	Climate change homework on homework grid
	Access the Climate Ambassadors Scheme to invite to school assembly on a topic of interest to your school	Sustainability Lead	Insert date	https://climateambassadors.org.uk/
	Organise litter picking events on the school site or join in with community events.	S Wills	Annually	Last litter pick - 22/5/25