



CLIMATE ACTION PLAN for Trinity Church School

DATE: 05.25

NEXT REVIEW: 01.01.26

Instructions: This is a template for you to adapt for your school. These are just ideas - you don't need to do them all! Pick the ones that are most appropriate and that work for your school and delete the rest. If you have a Climate Action Group then different members of the group can be responsible for some of the activities. This plan will help you satisfy the DfE requirement for your school to have a Sustainability Lead and a Climate Action Plan by 2025.

| | Action | Who? | By when | Comments |
|------------------------------------|--|---------------------|-------------------------------|---|
| Sustainability Fundamentals | Start your sustainability journey | | | |
| | Decide who will be the school's Sustainability Lead | MPo & KW | Term 6 24/25 | Consider who would be best to do this role - possibly link into SLT and also helpful if they have some curriculum influence. |
| | Sign your school up to the Let's Go Zero campaign for free advice and guidance on creating your Climate Action Plan. | Sustainability Lead | Term 1 25/26 | Training webinars and lots of support available if you want it. |
| Decarbonisation | Energy & Buildings | | | |
| | Calculate the School's carbon footprint using Count Your Carbon | KW | Term 1 25/26 | Free digital tool to calculate carbon footprint for school May need support from a range of staff to get data for assessment |
| | Appoint pupil energy monitors in the classroom. Visit Energy Sparks for suggested tasks. | KW | Eco Leaders (September 25/26) | Visit Energy Sparks Energy Saving Actions page for more ideas. |
| | Monitor energy use on a regular basis by logging onto your school Energy Sparks account or via the | KW | Termly | May need support from a range of staff to access data. Contact Rachel Dodgson |



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| | ESOS portal. | | | rdodgson@msnpartnership.com at the Trust if unsure about whether you are signed up to Energy Sparks |
| | Review the recommendations on your Display Energy Certificate (DEC) displayed in your building/s | KW & KC | Term 2 25/26 | May need support from the Trust. Contact rdodgson@msnpartnership.com |
| | Consider improving insulation of buildings | MPo - contact Estates Team | Term 2 | May need support from the Trust. Contact scoombs@msnpartnership.com |
| | Check all energy meters are “Smart” and arrange for meters to be changed where necessary. | KC | Term 2 | May need support from the Trust. Contact rdodgson@msnpartnership.com |
| | Switch off campaign. Discuss at staff meetings and get pupils involved. Monitor before and after using Energy Sparks data. Could use Switch-Off Fortnight | KW | Term 3 (Then ongoing) | Switch off Fortnight happens in November. There are lots of resources including posters and assembly plans on the website. |
| | Create switch off checklists for end of day/week/term Create list of things to be turned off in classrooms, offices, particularly at end of term Lights, printers, fridges etc | KW | Term 3 | There are switch off checklists from Energy Sparks here , including an editable version (‘download resources on the RHS of the page). |
| | Implement a power-down strategy for electric devices, e.g. sleep settings on computers and projectors and air conditioning/electrical heating units. | Site Manager, IT Lead | Term 2 | See IT department about IT shutdown overnight and at weekends - see case study on Energy Sparks website |
| | Check that your building/s management and heating systems are running efficiently and correctly. | MPo - contact the central team | Term 2 | May need support from the Trust. Contact snel@msnpartnership.com |



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| | | | | |
| | Organise energy saving campaigns such as: <ul style="list-style-type: none"> Keep doors and windows closed when the heating is on Open blinds and switch off lights when daylight levels allow it | KW & Eco committee | Term 2 | Visit Energy Sparks Energy Saving Actions page for more ideas. |
| | Ensure that thermostats are not set above recommended 18 °C degrees. | Site Manager Office Manager | Term 2 & 3 | You may need support from central estates team, contact snel@msnpartnership.com |
| Decarbonisation | Transport | | | |
| | Work with the “Safer Routes to School” initiative to encourage walking and cycling. | MPo | Term 4 | https://www.sustrans.org.uk/for-professionals/education/ |
| | Join in with “Walk to School Week” | MPo | Term 5 | https://www.livingstreets.org.uk/walk-to-school/primary-schools/walk-to-school-week/ |
| | Maintain lockable area for secure storage of bikes | MPo | Complete | |
| | Investigate “School Streets Initiative” | KW | Term 3 | https://schoolstreets.org.uk/ |
| | Greener School Trips - Combine school trips using coach travel where possible. Consider public transport as an alternative. | MPo | Ongoing | |
| Decarbonisation | Food | | | |
| | Dispose of food waste in designated bins in the | Site Manager | Term 1 | Should be dealt with already in catering kitchens but |



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| | kitchen/dining room/staff room. | Office Manager | | might be needed elsewhere, eg staffroom |
| | Encourage use of reusable drink containers at school events - liaise with PTA | MPo | Term 1 | |
| Decarbonisation | Procurement | | | |
| | Ensure that school purchases align with sustainability criteria (eco friendly products, including electrical goods) | Site Manager, Office Manager | Ongoing | For advice on electrical goods contact dharding@msnpartnership.com |
| | Use greener cleaning products where possible | Site Manager Office Manager | Ongoing | |
| | "Round up" unused supplies such as pens, highlighters to restock the school stationery cupboard. | Office Manager | Ongoing | |
| | Sign up to Furniture/Equipment sites such as Collecteco, or local recycling groups to source useful items that would otherwise go to landfill. | Site Manager Office Manager | Ongoing | Collecteco - https://collecteco.co.uk/ |
| Decarbonisation | Waste | | | |
| | Task your "Eco Committee" to lead waste reduction initiatives | Sustainability Lead | Insert date | |
| | Encourage use of reusable water bottles to reduce single use plastic. | KW | Ongoing | |
| | Reduce single use plastics and encourage reusable materials. Replace plastic cutlery with reusable cutlery. | Sustainability Lead | Complete | Central catering has already done this - but consider your staff room etc. |



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| | Implement recycling and composting schemes. | Site Manager | Term 1 | https://getcomposting.com/ |
| | Reduce printer/photocopying usage in school through awareness sessions and conversations with departments. | Sustainability Lead | Insert date | |
| | Host events such as “Repair Shops” or “Uniform/Equipment Swapping” events through your PTAs or through external groups. | Sustainability Lead | Insert date | Repair Shops - https://therestartproject.org/about/ https://menssheds.org.uk/ Donation Football Boots - https://charityboots.org Uniform swapping - https://www.climateeducation.co.uk/2024/09/02/how-to-set-up-a-school-uniform-swap-shop/ |
| | Run a “Plastic Free Challenge” to see how long an individual/class can go without using single-use plastic. | Sustainability Lead | Insert date | |
| | Contact suppliers to see if they offer recycling of their used items. | Sustainability Lead | Insert date | Board marker recycling - partner with local company, Tom’s Studio - hello@tomsstudio.co.uk who collect used plastic pens and markers and recycle them into new pens. |
| Adaptation and resilience | External environment | | | |
| | Creating tree planting areas for shade or improve ground stability and protect the future environment. | MPo | Ongoing | The Woodland Trust - https://www.woodlandtrust.org.uk/support-us/act/your-school/ |



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| | View the scientific research on how local climates will change for your area. | MPo | Term 3 | https://lcat.uk/ |
| Adaptation and resilience | Water | | | |
| | Run a campaign within your school. This could include posters or newsletters about conserving and not wasting water. Water Saving Week 2026 - 12-16th May | KW | Term 5 | https://waterwise.org.uk/campaign/water-saving-week/ |
| | Install a water butt to capture rainwater for school plants. | Site Manager | Term 4 | https://www.savewatersavemoney.co.uk/ |
| | <p>Prepare the school for the physical impacts of climate change by installing water efficient fixtures</p> <p>Conduct a review/ audit of water fixtures. Identify possible areas of efficiency. Measures may include</p> <ul style="list-style-type: none"> ● low-flow taps ● dual flush toilets ● rainwater harvesting <p>Train staff how to use and maintain</p> | Site Manager | Ongoing | <p>You may need help for the central estates team. Contact snel@msnpartnership.com or scoombs@msnpartnership.com</p> |



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| Biodiversity | Nature | | | |
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| | Enrol with The Nature Park for nature-based learning to support the curriculum | MPo | T1 - 6 | https://www.educationnaturepark.org.uk/ |
| | Create a gardening club | MPo | | |
| | Allocate and create a wildlife area with insect-friendly habitats | MPo | | https://www.rewildingbritain.org.uk/ |
| | Make and/or Install "insect hotels", bird nesting boxes, hedgehog boxes and solitary bee boxes. | MPo | | |
| | Pupils to carry out wildlife surveys and habitat mapping in the school grounds. Join in the RSPB annual Big Bird Watch. | MPo | | Big Bird Watch - https://www.rspb.org.uk/whats-happening/big-garden-birdwatch/info |
| | Encourage pupils to grow plants and get involved in their maintenance and harvesting. | MPo | | https://www.rhs.org.uk/education-learning/school-gardening |
| Climate (green skills and careers) | Culture | | | |
| | Create a sustainability working group to decide on roles and to build your leaders' knowledge and awareness. | Headteacher | Term 3 | |
| | Hold a film screening of David Attenborough's "Climate Change - The Facts" | KW | Term 4 | https://www.bbc.co.uk/iplayer/episodes/m00049b1/climate-change-the-facts |



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| | Join the UK Schools Sustainability Network Operations Group - UKSSN - to network with other schools to improve sustainability. | MPo & KW | Term 3 | https://ops.ukssn.org/ |
| | Become an Eco-School. | MPo & KW | Term 3 | https://www.eco-schools.org.uk/about/what-is-eco-schools/ |
| | Provide CPD opportunities for staff on sustainability through The Carbon Literacy Training Project. | MPo | By term 6 | https://carbonliteracy.com/ |
| | Create a student climate action group Eco Committee | KW | T1 - 6 | https://www.twinkl.co.uk/blog/the-ultimate-toolbox-for-starting-an-eco-club-in-school |
| | Visit the Green Careers Hub for advice on Green Careers | MPo & KW | Term 3 | https://www.greencareershubs.com/green-future/green-skills/ |
| | Monitor your impact - Establish a baseline and then collect data to demonstrate the impact you are having, and use this to tailor future strategies. | MPo & KW | Term 1 | |
| Climate (green skills and careers) | Curriculum and Green Skills | | | |
| | Carry out a curriculum audit to incorporate sustainability. | MPo & KW | Term 4 | https://www.eco-schools.org.uk/ https://www.wwf.org.uk/get-involved/schools/sustainable-futures/educators https://www.teachthefuture.uk |



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| | Add sustainability goals/projects and successes to the school website to raise profile and celebrate achievement/progress. | MPo | T1 - 6 | |
| | Teacher materials: "Teach the Teacher" provides students with free training, resources and support so they can teach their teachers about climate change and how easy climate education can be. | Sustainability Lead | Insert date | https://www.sos-uk.org/project/teach-the-teacher |
| | Access the Climate Ambassadors Scheme to invite to school assembly on a topic of interest to your school | Sustainability Lead | Insert date | https://climateambassadors.org.uk/ |
| | "Green up" the Curriculum - Use Friends of the Earth Clean Air Schools Pack for KS2 lessons. | Sustainability Lead | Insert date | https://friendsoftheearth.uk/climate/clean-air-schools-pack-1 |
| | Create a clean air action plan to tackle air pollution in and around your school. | Sustainability Lead | Insert date | https://www.transform-our-world.org/programmes/clean-air-for-schools |
| | Review DEFRA Air Quality data | Site Manager or Sustainability Lead | Insert date | https://uk-air.defra.gov.uk/ |
| | Consider hosting a "Mock COP" ahead of COP 30 at the end of 2025. The InterClimate Network has resources here. | Sustainability Lead | Insert date | https://interclimate.org/ |
| | Organise litter picking events on the school site or join in with community events. | Sustainability Lead | Insert date | |
| | Design and undertake pupil-led projects through the Green Schools Project | Sustainability Lead | Insert date | https://www.greenschoolsproject.org.uk/ |

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| | Ask parents and local businesses to support school sustainability efforts. | Headteacher | Insert date | |
| | Engage with local decision-makers to advocate for more action from councils and governments. Invite your MP into school to meet with your student climate action group or “Green” Club. Attend local council meetings/MP surgery to find out what they are doing to address the climate crisis. | Headteacher | Insert date | https://members.parliament.uk/FindYourMP |