



Farrington Gurney

C of E Primary School

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Headteacher: Mr D Turull

Thursday 22nd March 2018

Dear Parents and Carers,

IMPORTANT CHANGES TO DINNER ORDERING

From Tuesday 10th April important changes have been made to the way we provide school dinners. This is because the school dinners have changed provider from the local authority to the MSNP Trust.

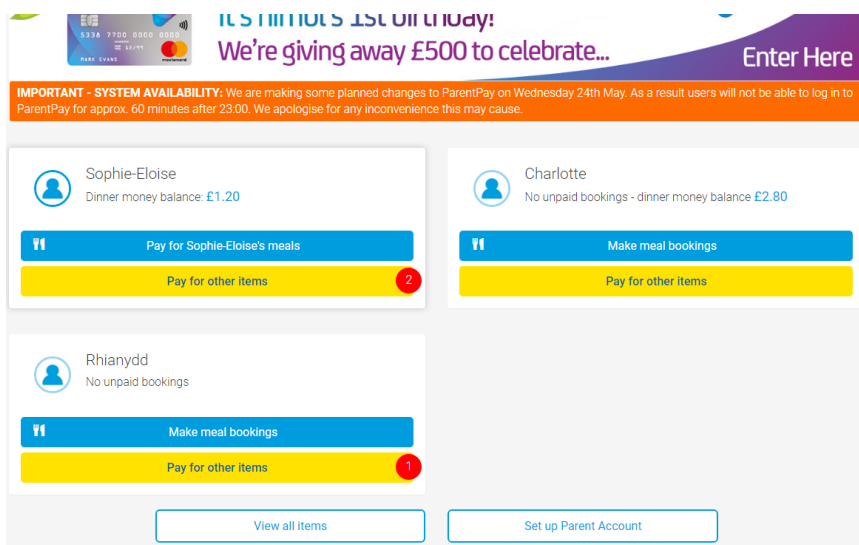
Lunch for all children must be pre-ordered **including** children entitled to free school meals using the electronic ParentPay facility. Bookings on ParentPay is now open for you to pre order lunches for the whole term or on a week by week basis. For payable lunches (children in KS2 excluding those entitled to free school meals) these **MUST** be paid at the time of booking. Cut off for ordering lunch is 36hrs before the day they are needed. If you have an amendment to your choice within the 36hr cut off period please let the office know and an adjustment can be made on your behalf.

Any debits or credits which were in place on the old system will be transferred to this new booking system.

This method allows you as parents to book menu options for your children for the main course as well as dessert. The children will no longer place their order in class in the morning every day.

To order your child's lunch please follow this step by step guide (this guide is an example and does not represent our schools menu or dates). Our new school menu is ready on-line to book now for next term. A copy will be saved on our website and attached to this week's newsletter.

- Log onto ParentPay in the normal way.
- Your home page should look similar to this.



- Select the child you wish to make a booking for.



Midsomer Norton Schools' Partnership



Payment items

Bookings balance: £2.80

Lunch Payments for Trinity Church School Balance: £2.80 Minimum amount payable is £2.40	-	View
BREAKFAST CLUB Balance: £0.00 BREAKFAST CLUB	-	View
TASC (After School) Balance: £0.00 To contact TASC between 3.30pm -6pm please call 07495127257 TASC will NOT run on Friday 7th April	-	View
TASC 1hr Balance: £0.00 TASC 3.10 - 4.10 To contact TASC between 3.30pm -6pm please call 07495127257 No food will be provided. All children need to be picked up from the hall door. No TASC Friday 7th April	-	View
In School Trinity Bottle Trinity School Bottle to keep in class. ONLY PAY IF YOUR CHILD REQUIRES A NEW ONE.	1.00	View

[View all payment items](#)

- Select the bookings tab.
- Select make or view bookings from the drop down option.

Bookings

[Make or view bookings](#)

- Select **Lunch time** in make bookings for.
- Select the week you wish to book for, from the drop down option.
- Click on make or view bookings in the blue box under the date option.

Make or view bookings

To book, please select from the options below and then select 'Make or view bookings.'

Make bookings for:

Week commencing:

[Make or view bookings](#)

Add to bookings balance

If you wish to add to your bookings balance, you can do so by selecting 'Add to bookings balance.'

[Add to bookings balance](#)



- You now are able to see the menu for the relevant week.

Previous week **Week commencing 5th Jun 2017** Next week

Mon 5 Jun	Tue 6 Jun	Wed 7 Jun	Thu 8 Jun	Fri 9 Jun
	Chilli Con Carne with Tortilla Chips	Roast Pork and Stuffing	Sausage and Tomato Sauce	Battered Cod Fillet
	Chick Pea and Vegetable Curry	Parsnip and Cheese Bake	Macaroni Cheese	Vegetable Nuggets
	Selection of Fresh Vegetables	Selection of Fresh Vegetables	Fresh Mixed Salad	Selection of Fresh Vegetables
	Rice	Roast and New Potatoes	Pasta	Chips
	Pineapple Upside Down Cake	Carrot cake	Rice Pudding and Jam	Mandarins in Orange Jelly
	Fresh fruit / Fruit	Fresh fruit / Fruit	Fresh fruit / Fruit	Fresh fruit / Fruit

- You will need to select a main option and a dessert option by clicking on the food item which will turn green once you have selected.
- If you have not chosen enough options for that specific day you will see the other available options turn blue with a question mark.

Previous week **Week commencing 5th Jun 2017** Next week

Mon 5 Jun	Tue 6 Jun ✓	Wed 7 Jun	Thu 8 Jun	Fri 9 Jun
	Chilli Con Carne with Tortilla Chips ✓	Roast Pork and Stuffing	Sausage and Tomato Sauce ?	Battered Cod Fillet
	Chick Pea and Vegetable Curry	Parsnip and Cheese Bake ✓	Macaroni Cheese ?	Vegetable Nuggets
	Selection of Fresh Vegetables	Selection of Fresh Vegetables	Fresh Mixed Salad	Selection of Fresh Vegetables
	Rice	Roast and New Potatoes	Pasta	Chips
	Pineapple Upside Down Cake ✓	Carrot cake ?	Rice Pudding and Jam ✓	Mandarins in Orange Jelly
	Fresh fruit / Fruit	Fresh fruit / Fruit ?	Fresh fruit / Fruit	Fresh fruit / Fruit
Clear day		Clear day	Clear day	

- At the bottom of the page you will see the summary.
- Click confirm booking.
- If you need to pay you will be taken to the basket to make payment.



Booking summary

[Show symbols](#) | [Help](#) | [Hide info](#)

Clayton's Lunch time	
Bookings added	1
Bookings cancelled	0
Cost of new bookings	£2.40
Current bookings balance	£2.80
Payment due	£0.00

Cancel [Confirm bookings](#)

You have now completed your child's lunch order. Please be aware that those who need to pay for meals must do so within 2 hours of making a selection otherwise the order will be cancelled and no food will be ordered.

Please endeavour to make your dinner bookings sooner rather than later please so that any issues can be dealt with before the first day of term. If you do encounter any problems please do not hesitate to contact or e-mail the office. The school e-mails (office@farringtongurneyschool.co.uk) are checked from time to time during the holiday.

Yours sincerely

Mrs M I Hazard

School Secretary

Farrington Gurney CofE Primary School



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