

Friends of Leigh on Mendip School

Minutes of Meeting Held on 26th Feb 2019

Present E Brooks, C Midgley Jewitt, L Martin, Z Ponari, L Neil, B Davis, C Farmer.

Apologise C Cartwright, L Yates, L Philips, P Stafford

Minutes of previous meeting were agreed and signed. LN welcomed everyone to the meeting and thanked them for giving up their time to attend. It was agreed that with CMJ wishing to step down as Secretary until another Secretary could be recruited the committee members would take turns to minute the meetings and draw up agendas for the following meeting. **EB** to minute Feb meeting and draw up agenda for March meeting. It was decided it would be useful to have a school laptop or iPad if available to allow people to type up minutes **LN** to check with school if this is possible.

Treasurer' s Report. Income

.	Truspeed have paid £414 but not in time for this months statement
.	£29 donations which is left overs and money owing from Christmas
	Expenses
.	Parent kind £65
.	Small lottery society £20
Income/ Expenditure	£3725.12
Balance	£5682.18
Unallocated	£4238.05

Events

Half term Mini Egg All entries are now in. **BD** and **CF** to sort entries into year groups and empty money to be counted on the 27th at 2.30 and ask them to be judged by after school art club leader. **CMJ** to print certificates and add 6 eggs to Easter egg shop as prizes for each year group and Owl Babies. Prizes to be given out at Friday's assembly 1st March.

Story Night Postponed as unable to find storyteller, may be rescheduled for later in the year.

World Book Day Date confirmed as the 8th of March due to the 7th falling on school swimming £1 per child suggested donation to dress up as a character from a book. **CMJ** to check with LP that she is happy to go ahead with this. Decided not to print flyers but add to this weeks newsletter and next weeks timetable. **CMJ** to do poster for noticeboard.

100 Club BD has prepared letters ready to go out. **ZP** to purchase 50 envelopes and 3 x 12 2nd class stamps so letters can be sent out next week.

Mothers Day It was agreed that this year we would not organise mother's day gifts as the feedback on Facebook was Mums would prefer something handmade and as close to Easter it was decided to concentrate on the Eggstravaganza. FOLs agreed to pay for craft materials if required for the children to make mother's day crafts at school if planned.

Eagles Play Biscuits and squash need to be purchased for the children of Eagle class after their two performances of the play. Fols to provide refreshments for a small donation at the play

- . 2nd April afternoon **CMJ** and **BD**
- . 3rd April Evening **EB** and **ZP**

Easter Eggstravaganza Date decided on as Thursday the 4th of April due to dance classes still running on the 5th. **CMJ** to purchase 80 eggs (to include prizes for mini egg challenge) from Tesco whilst on offer for 75p Including 2 vegan eggs. Easter Eggstravaganza to go in upcoming events on newsletter from this week **LN** to let the office know. **LY** to send out letters for raffle prizes and tickets will need to go in book bags in advance and be available to sell at Eagles Play (Brian has offered a raffle prize

from the pub if we pop in nearer the time) **LN** to organise lucky dip. **BD** and **EB** to run egg hunt. **CMJ** to organise craft tables. Donations for cakes will be asked for nearer the time. Tickets will be £4 and £2 for siblings.

FOLs Actions

Noticeboard needs updating **CMJ** to reprint up to date Parentkind certificate for 2019 and a up to date charity constitution document.

Fols shed quick fix needed **EB** to patch with tarpaulin and to e-mail school to add to maintenance list.

Review of roles, responsibilities and committee members needed to comply with the charity commission needed to be reviewed **CMJ** to check minutes from a previous meeting when this was discussed **EB** to add to agenda for next meeting.

Thank you card for Mary for the effort she put into Elfridges at Christmas **EB** to get card made.

Thank you for Fi for putting up with Fols interrupting her cleaning schedule and adding to the mess **CMJ** to purchase beer as a thank you gift to give at the end of term.

CMJ to e-mail Google drive link to all committee members so they can access documents when needed.

Easyfundraiser reminder to be sent out.

Glastonbury Stewards **EB** to confirm number of Glastonbury Stewards Needed so places can be offered to Fols members first.

School requests

New microwave for the staff room price to be confirmed agreed up to £70 budget and if possible use Easyfundraising to purchase.

T shirts for Eagle class play price to be confirmed agreed up to £70 budget to include dye if needed.

Date of next meeting Tues 26th March at 7.30pm.

The following dates were agreed for meeting up to the end of the school year

Tues 30th April

Tues 21st May

Tues 18th June

Tues 16th July

Signed Chair/Secretary
Date

Treasurer
Date