



Local Safeguarding Procedures

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Somerset Safeguarding Children Partnership – SSCP

<https://sscb.safeguardingsomerset.org.uk/>

<https://www.proceduresonline.com/swcpp/somerset/index.html>

Local Procedures

Safeguarding and promoting the wellbeing of all students is of prime concern to the school. This policy aims to ensure that adequate arrangements are in place to identify, assess, refer and support those children who are, or are at risk of, suffering harm, through working together with other agencies and establishing an environment where children feel safe and are able to grow and achieve.

As a school:

- Leaders and staff that prioritise safeguarding across all aspects of the school.
- Stringent vetting procedures in place for all adults.
- Rigorous safeguarding policy in place and updated regularly.
- A clear and coherent CP Policy that is accessible to everyone.
- Children are clear who they can talk to if they are worried.
- Excellent communication systems with up to date information that can be accessed and shared by those who need it.
- High priority given to training in safeguarding and child protection.
- Through assemblies, visitors (e.g. Police , NSPCC) and PSHE the curriculum reflects and promotes safeguarding awareness for children.
- Children are taught how to stay safe, how to protect themselves from harm and how to take responsibility for their own and others.
- The Hemington Primary School values reflect respect and responsible behaviour by all pupils where they are encouraged to self-regulate.
- Rigorous monitoring of absence with timely and appropriate follow up to ensure all pupils attend regularly.
- Risk assessment is taken seriously and used to good effect in promoting safety.

The school follows the Midsomer Norton Schools Partnership Trust wide Child Protection policy. All staff, governors, contractors and volunteers should be aware of this policy as well as the Trust's Safeguarding policy. However, you need to be aware of the procedures that Hemington Primary School follow if a child makes a disclosure:

If a child makes a disclosure:

- Listen to what he/she is saying.
- Accept what you are told whether or not you believe what he/she is saying
- Try not to look shocked or disbelieving.
- Never promise confidentiality: Reassure him/her that he/she is not to blame.
- Do not interrogate the child or ask leading questions. Clarify if necessary what has been said to you so that you are clear. Use his/her words. (Give an option to write if appropriate).
- Explain to the child that a designated member of staff has to be informed because they deal with all child protection issues.

Reporting Concerns:

All members of staff have a log in to **'My Concern'** and all concerns will be logged including incidents of child on child abuse, bullying, discrimination and e-safety issues. AR/LD are immediately informed via 'My Concern' that a concern has been logged.

- Unless there is a concern of imminent risk of harm, any concerns should be addressed with the child's parents/ carers who may be able to provide additional information. This response should be included on the concern as action taken.
- AR/LD will read all concerns and decide on follow up actions. Requests for service from Somerset Children's Social Care will be completed by AR/ LD if necessary thresholds have been met and parents/carers informed - unless risk of imminent harm.
- If AR/ LD are absent from school, contact details (location, mobile phone numbers) will be left with the office so that AR/ LD are contactable at all times.
- Core group/CP conferences are attended by AR or in his absence LD
- Annual safeguarding audits are completed by AR and are done so in line with Ofsted requirements.
- In the absence of AR , LD becomes the DSL.
- Both AR and LD have attended Advanced Inter-agency training every two years.
- All staff, governors and volunteers receive Child Protection training every year.
- AR and KC (Safeguarding Governor) meet on a twice termly basis to discuss CP/ safeguarding concerns as well as auditing the school's Single Central Record (SCR). These audits are shared with the MNSP Trust three times a year.
- Staff should report 'low level' concerns regarding staff conduct via MyConfide

Site Security:

- All gates are locked except for Drop Off (8:35am - 8:50am) and Pick Up (3:10 - 3:30).
- All visitors must sign in at reception and should wear a visitor badge.
- Contractors, staff from outside agency will be refused permission if they are not able to produce a valid DBS – unless details have already been recorded on the single central record.
- No child should be permitted to exit the gates via the front door unless they are supervised by an adult or they have written permission from parents to walk home (Y5 and 6 only).