Midsomer Norton Primary School & Nursery

An inclusive, community school in the heart of Midsomer Norton.

High Street
Midsomer Norton
Radstock
BA3 2DR
Telephone: 01761412289
Email:office@midsomernortonprimary.co.uk
Website: www.midsomernortonprimary.com
Head of School: Ms Sarah Biss
Executive Headteacher: Mr Alun Randell
'Part of the Midsomer Norton Schools Partnership'

Dear Parents/ Carers,

On behalf of all the staff at Midsomer Norton Primary School we would like to extend a sincere and warm thank you for choosing our nursery for your child. We are committed to providing a nurturing, stimulating, and safe environment where your child can learn, grow, and thrive.

Term Dates & Invoicing
We will send out invoices during the first week of each term. Please find below a list of 'pay by dates'. Failure to meet payment deadlines will result in a late payment of £10 per week. Repeated failure to pay your fees by the deadline may result in losing your child's space. Fees will still be payable through Arbor, childcare vouchers or tax free childcare account.

Terms	Dates	Pay by
1	3rd September 2026 - Friday 23rd October 2026	20th September
2	2nd November 2026 - 18th December 2026	15th November
3	4th January 2027 - 12th February 2027	17th January
4	22nd February 2027 - 25th March 2027	7th March
5	12th April 2027 - 28th May 2027	2nd May
6	7th June 2027 - 23rd July 2027	20th June

Fees

From the 1st September 2026 our hourly rate for our 3 – 5 year olds will be £5.60. The fee for 2 – 3 years is £6.40 per hour. These fees will only be charged for any additional hours above your child's funding; your child's funded hours will not be affected. Midsomer Norton Primary will be closed on Bank Holidays/ Inset days and will not charge on these days. If we are closed due to weather or any other reason out of our control charges will still apply. We are unable to rearrange sessions for funded hours that fall on bank holidays or closure days or refund any government funding received.

If you use tax free childcare, please email the office on office@midsomernorton.mnsp.org.uk with your tax free childcare code, amount of money paid and date it was paid every time you pay. If you pay by childcare vouchers, please advise us of the voucher provider i.e. edenred and the name (especially if the maiden name shows) and amount.

Funding

The government offers various schemes to help with the cost of childcare, and the number of funded hours your child is entitled to can vary. Please find below examples of funding available. gov.uk has further information and applications of the schemes.

2 year 15 hrs funding-
Some families are entitled to 2 year funding (income related). To check if you are eligible, please visit www.childcare.gov.uk , some examples of reasons your child may be eligible are Income support, Universal Credit, Tax Credits, Disability living allowance, Foster care, Adopted.

3 year 15 hrs funding-
All children from the term after their third birthday (January, April & September) are entitled to Universal funding this equates to 15 hours per week.

2-4 year 30hrs working entitlement funding-
Some families are entitled to 30 hours funding due to how many hours parents are working and it is solely your responsibility to obtain a 30 hour code and revalidate it every 3 months as requested by the HMRC. Please ensure the school office has this before your child's funded hours start or you will be liable to pay the full fees. To apply for 30 hours please visit gov.uk or telephone the HMRC helpline on 0300 123 4097.

Please note that BANES have also advised that children can only change the amount of funded hours claimed termly, if you need to change part way through a term, fees or loss of funding may apply. This also means that no ad hoc sessions or extra hours will be included within your funding, these will need to be charged at the hourly cost per hour.

Change/ End of sessions

If you wish to change your child's sessions after starting with us, please email on office@midsomernorton.mnsp.org.uk stating what date you would like to change sessions from and to what you would like your new sessions to be. We will confirm if changes are available as soon as possible. Please note, you can only change the amount of funded hours claimed termly; we are no longer able to change this part way through a term. If you need to amend part way through a term and we have availability, we are happy to do this for you but it may incur additional fees until funding can be applied.

We understand that families' circumstances can change, and you may at times consider transferring your child's nursery funding to another provider. Please be aware that while we will always consider such requests, the transfer of funding is at the discretion of Ms Biss and is not always possible. Several factors can influence our ability to accommodate a funding transfer, including our current occupancy levels, staffing ratios, and administrative processes. **To ensure a smooth process and allow us sufficient time to manage our resources effectively, we require a full term's advance notice in writing if you wish to use your nursery funding at an alternative provider.**

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Lunch
Children are welcome to bring their own healthy packed lunch (please no fizzy drinks, nuts, or chocolate). School lunches can be provided for £2.80 per lunch. Lunches must be booked a minimum of 1 week before (the Thursday before the following week) or the Thursday before any school holiday for the next term. Our school lunches are provided externally, meaning we cannot amend numbers 'last minute'. Parents are required to book school lunches through School Grid.

Free School Meals

Children may be entitled to 'Free School Meals'. Please visit the link below to check availability. If your child is entitled, you will be given 2 hot free school meals a week.
https://beta.bathnes.gov.uk/apply-free-school-meals

Delivery and Collection of Nursery Children

Session times -
All Day Session - 8.30am - 3.30pm
AM Session - 8.30am - 11.30am
PM Session - 12.30pm - 3.30pm

It is our policy that the person collecting must be aged 16 years or over. Please ensure all adults who may collect your child/children are aware of your chosen password.
If you think you are going to be late, please ring the office as soon as possible to let us know. It is It is important that your child is collected on time. Late collection can be upsetting for children and prevents staff from completing other duties. There may be a late fee of £10.00 charged for repeated late collection (eg 3 times by 10 minutes or more).

Thank you for your continued support.
Kind Regards
Sarah Biss & The Early Years Team

Nationally accredited by Elklan and OCN London
Communication Friendly Early Years
November 2022 - November 2025

RHS Five Star Gardening School

Arts Council England
Artsmark Silver Award
Awarded by Arts Council England

MNSP