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*Part of the Midsomer Norton Schools Partnership*

Tuesday 20th October 2020

**Parents Evening - School Cloud**  
<https://clutton.schoolcloud.co.uk>

Dear all,

We are so impressed with the way our children and families have settled into our 'new normal'. Another change to the Covid situation will be our approach to parents' evenings. Whilst we cannot yet invite parents / carers into school, we have been working on a system which allows us to come to you.

School Cloud <https://clutton.schoolcloud.co.uk> is an online system that allows you to have a virtual meeting with your child's class teacher. Most parents will be able to use a smart phone, however any device with a front facing camera and microphone, will work.

We have set 2 dates for meetings in Term 2 - **Tuesday 10th and Wednesday 11th November**, and you are invited to make one appointment with your child's class teacher. The meeting will take the form of a 5 minute slot between **4pm and 6pm** on Tuesday 10th and **4pm and 5pm** on Wednesday 11th November, (varies on teacher availability) where you will be able to discuss your child's progress, have a chance to celebrate successes and address any concerns. If your child is on the SEN register, you will be invited to make an appointment with Mrs Muckley during the day on Wednesday 18th November.

We have attached a copy of two parents' guides to this letter. Please read them carefully and pay attention to the following:

- Only priority 1 parents / carers will be able to make a booking
- When booking an appointment you will need to ensure that the personal details you enter match the records we hold in school - for example if you told us your name is 'Michael' and you enter 'Mike', the system will not recognise you.
- The system is strict when it comes to timings and it is therefore important that you 'attend' your meeting on time, and understand that the meeting will end (sometimes abruptly) when the 5 minutes is up. If you are disconnected mid meeting for any reason, the class teacher will try to reconnect. If total connection is lost, the teacher will call you to rearrange or continue the discussion - it may not be possible to call immediately.

This is the first time we have used a system like this for parents' evening so any feedback you have will be gratefully received. Please direct this, and any questions to [office@cluttonschool.com](mailto:office@cluttonschool.com) or call us 01761 452510.

Kind Regards

Liz Ennew (Headteacher)

