



St Dunstan's School

GLASTONBURY

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16 December 2019

Dear Parent /Carer

Re: Year 10 Paris Trip – 2 – 6 April 2020

I am pleased to confirm your son/daughter has been allocated a place to visit Paris in March 2020. Please ensure the balance is paid by Friday 6 March 2020 via Parent Pay.

Please indicate, on the reply slip below, if you wish your son/daughter to be included on the collective passport; please complete the form provided and provide 2 recent passport sized photograph using the passport office requirements shown below. Please return the passport information by Thursday 9 January 2020.

However for any parents who were **not born in the United Kingdom**, their child will need to bring their own in date passport. Please complete the sheet and provide 2 photographs –

please ensure photographs are:-

- Recent - taken within the last 6 months (To ensure the photographs are recent you can take them digitally and print them yourself)
- Passport photo size; 45mm high by 35mm wide
- Show full head and shoulders
- In colour
- Good quality paper

Any photographs that do not fit the above criteria will be rejected by HM Passport Office

If your child has his/her own passport and wishes to use it, please remember all students are required to have an up to date passport, travelling to most countries in Europe now requires you to have at least 6 months time left. **You can check you have enough time left on your passport to travel to Europe (<https://www.gov.uk/check-a-passport-for-travel-to-europe>)**

I will be having a parents' evening before we go to finalise details and answer any questions you may have.

Yours sincerely

S Easterbrook
Trip Leader

Reply slip

ST DUNSTAN'S SCHOOL

Paris Trip – Year 10

2 – 6 April 2020

Name of student: _____ Tutor Group: _____

Date of Birth: _____

Does your child have his/her own passport, which he/she wants to use on the trip? **Yes/No**

If Yes, expiry date: _____

- If no, I enclose a completed form and
- **Recent - taken within the last 6 months (To ensure the photographs are recent you can take them digitally and print them yourself)**
- **Passport photo size; 45mm high by 35mm wide**
- **Show full head and shoulders**
- **In colour**
- **Good quality paper**

Signed: _____

Parent/Carer

Please return to the School reception desk