



September 2020

Dear Parent/Carer

**Re: Free School Meals / Pupil Premium Funding**

Students entitled to Free School Meals receive £2.70 a day, but this does not show on the cash loader or on parent pay. Some of this may be spent at break time, but if they wish to have the cooked meal, this costs £2.00, so they must remember not to spend too much at break time. If you wish to do so you can add extra money to your child's lunch account this will show on their account/cashloader.

In order to support your child throughout their time at St. Dunstan's we have made some changes to the way that PP funding is allocated. Arrangements in respect of the way Pupil Premium is funded are detailed below:

**Equipment and Uniform:**

It is extremely important that every child is fully prepared for each day, having all the equipment and uniform that they need to be successful within the classroom. We recognise that buying all necessary equipment and uniform at one time can be very expensive, as can replacing missing or lost items. We have therefore set up an account for each child eligible for Pupil Premium to the value of £100 (for each academic year) which can be used to purchase equipment from the school, or items of uniform from South West Schoolwear in Wells. Uniform items without the logo may be purchased elsewhere to help make your money go further. This account will allow you to support your child to be fully prepared for the start of each academic year.

In order to make this system manageable, we ask that, each time you or your child wishes to purchase an item you contact the school for a voucher that you can take to the uniform shop to redeem your uniform. Alternatively, you may purchase items yourself, bring the receipts into school and complete the relevant forms to be reimbursed into your bank account. If you require items (in term-time only) and you wish the school to order them for you, you will need to fill out the Pupil Premium order form. I have included a copy with this letter, the form can also be downloaded from the school website or collected from reception. Once complete, the form needs to be handed into Mrs Gerrard in the office - she will then organise the items for collection from either the school office or your child's learning mentor.

Shoes can be purchased at the uniform shop but, if you prefer to purchase these separately, we will reimburse you for the costs when we receive a receipt for the purchase. If this is likely to cause financial hardship, we will be happy to order the shoes in school, but sizing can sometimes be an issue when purchasing this way. I would advise you to check your Pupil Premium Account balance before purchasing shoes separately, as we will only be able to reimburse you for uniform, shoes and equipment, up to the value of £100 within any school year.

Please remember that the money in this account can be used at any time during the academic year and does not have to be used only for buying equipment and uniform at the start of the year. Additional resources used to support revision will also be supplied, at no cost, by subject leaders where appropriate.

**Enrichment Opportunities:**

At St. Dunstan's we feel that enrichment activities are particularly valuable for students' enjoyment of school and in developing their understanding in subjects that they are studying. To support your son/daughter to participate fully in all the activities offered, we will contribute 25% of the cost for trips and activities, although there are some exclusions to this such as optional residential trips. Please check all residential trip forms for the level of contribution that we will provide for these separately.

To summarise:

- Students entitled to Free School Meals receive £2.70 per day pre-loaded onto their account. This will not be displayed
- Pupil Premium students (which includes those entitled to FSM) have £100 in an account for each school year
- You can purchase items yourself and bring the receipt to school for reimbursement OR you can take a voucher to the uniform shop
- If you wish school to order items for you, please complete and return the form from the website
- You can request items at any point during the year, so long as there is still money in your account
- 25% of costs for trips and enrichment activities are covered but there may be some exclusions to this

If you have any queries, please do not hesitate to contact myself or Mrs Gerrard.

Yours Faithfully,

Mr C Oakwood  
Assistant Head – Pastoral Care

