

High Littleton C. of E. Primary School, High Littleton, Bristol BS39 6HF

Part of the Midsomer Norton Schools Partnership

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Head Teacher: Mr Gareth Griffith



September 2019

Dear Parent/Carer,

School Meals

Our school meal provider has recently changed to Writhlington School and therefore from Wednesday 4th September we will be changing the way school meals are ordered by you.

All school meals will need to be pre-ordered on Parentpay and paid for in advance. Meals will need to be pre-ordered by **all** children whether your child is in Reception, KS1 or KS2 and whether they are free or paid for.

This has now been set up on Parentpay where you will be given an option of whether your child would like the meat or vegetarian meal. You can order meals for the whole term in advance if you wish, but you must ensure you save your options at the end. Those who pay for school meals will be prompted to make payment within 2 hours. If you do not make payment within the time frame, the selection will be deleted and no order will be processed.

Our Catering provider has requested that meals are ordered 10 days in advance for the following week. You will be required to book for the following week no later than **midnight on Wednesday**. After that time, the account will be locked and you will not be able to make changes. If you have not pre-ordered meals for the following week, by Wednesday, you will be required to provide a packed lunch. We would encourage families to try and order meals during the weekends/holidays for the upcoming weeks where possible.

If your child doesn't bring a packed lunch and you have not pre-booked a cooked meal, we will phone during the morning and request that you bring them a packed lunch as we will be unable to make orders for school meals on the day.

If you have any queries regarding the booking system, please contact the school office.

Best wishes
Natalie Platten
School Secretary



"Love each other as I have loved you." John 15:12