



24 April 2026

Dear Parents and Families,

Welcome back! We hope you enjoyed a restful Easter break and that our students have returned refreshed and ready for what promises to be a busy and productive final term.

As we begin this new term, we want to highlight several key messages regarding the vital role of attendance in your child's success.

- **The 96% Target-** All students are expected to maintain an attendance rate of 96% or above. We share your child's attendance certificate weekly so you can track their progress and offer support where needed. While winter bugs may have impacted figures earlier in the year, the next 12 weeks provide a fantastic opportunity to make significant gains toward this target.
- **The "7-Day Rule"-** It only takes seven days of absence across the entire year to tip a student's attendance below 95%. Often, a single day missed here or there creates a "drip effect" that adds up quickly. Please review your child's certificate to see how close they are to this limit and contact us if you need support to avoid absences where possible.
- **Bank Holiday Weekends-** Historically, we see a dip in attendance around the May Bank Holidays. We ask for your support in ensuring your child attends on both the Friday before and the Tuesday after these weekends. These days are just as vital as any other; disrupted learning often has a knock-on effect that makes it harder for students to catch up upon their return.
- **End-of-Year Assessments-** Starting in May, every year group will sit end-of-year assessments. The lessons leading up to these and the exams themselves are critical. We use these results to inform future groupings and curriculum choices. Full attendance is the best way to ensure your child feels prepared and successful.
- **Identifying Patterns-** We encourage you to use the attendance certificates to look for trends. Is there a specific day of the week that is frequently missed? We monitor these patterns closely and will reach out if we become concerned. By working together, we can address any underlying challenges before they become a persistent issue.
- **Celebrating Success-** This term, we are excited to continue celebrating consistent and improved attendance. Every student has the chance to be recognised for their efforts. As a final incentive, students who achieve high attendance and earn 500 or more "On Track" points will be invited to our End-of-Year Celebration Carnival. We are planning to make this year's event even bigger and better than the last, and we hope to see as many students as possible there to celebrate their hard work.

The summer term is a defining period in the academic year. It is a time to consolidate learning, demonstrate progress, and finish strong. Consistent attendance is the foundation upon which this success is built, ensuring that no student misses out on the opportunities available to them.

We thank you for your continued partnership.

Yours sincerely

A handwritten signature in black ink, appearing to be 'P Balkwill', written over a horizontal line.

Mr P Balkwill  
Headteacher