**CRITCHILL SCHOOL - LOCAL GOVERNING BODY MEETING TO BE HELD VIRTUALLY**

**WEDNESDAY 26th JANUARY 2022 – 7PM**

**AGENDA**

If you are unable to attend this meeting please notify me by emailing [cgordon@critchillschool.com](mailto:cgordon@critchillschool.com) or you can ring the school.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Item** | **Purpose** | **Paper Attached** | **Action** |
| 1. | Apologies for absence | Clerk to report on apologies received. Board of governors to decide if apologies are acceptable. |  | Approval |
| 2. | Membership | Appoint/Re-appoint appropriate governors.  ° Update Board on current vacancies. |  | Approval |
| 3. | Minutes of the previous meeting | To be approved by the board and signed by the chair.  ° Matters arising not covered by this agenda. |  | Review and Approval |
| 4. | Headteacher Report | ° Headteacher to provide written report, including –  SIP - Headteacher invites governor questions  Safeguarding  HR  Covid 19  Absence Summary |  | Review & Discussion |
| 5. | Finance | ° December Finance Report |  | For Information |
| 6. | H&S | ° School site inspection report |  | For Information |
| 7. | Policies & Procedures | ° Admission Procedure  ° Business Continuity Procedure |  | Review & Approval |
| 8. | External Visits | Not for this meeting  ° To approve annual category C external visits  DofE |  | Approval |
| 9. | AOB | ° Appoint Mental Health, PP & SEN Governor |  | For Information |
| 10. | Monitoring | ° Monitoring schedule for 2021-22  ° Meeting dates to be agreed |  | Review and Approval |
| 11. | Governor Training | ° New governor induction  ° CP training |  |  |
| 12. | Part 2 Confidential | Long term absence summary |  | For Information |
| 13. | Dates of future meetings | ° Wed 9th March – central trust meeting venue TBC |  |  |