

High Littleton C. of E. Primary School, High Littleton, Bristol BS39 6HF

Part of the Midsomer Norton Schools Partnership

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Head Teacher: Mr Gareth Griffith



Dear Parents/Carers,

Communication

As a school we are always looking for ways to streamline our costs and paper usage as well as reduce the workload of the administration staff who carry out many onerous tasks. In light of this, we are looking to make things easier for all of us by using technology, and this will include the following:

Hot School Dinners

Parents/carers are required to use Parent Pay to pre-book hot school dinners a week in advance. The reason for this is so that the school kitchens can be more organised and cost effective in ordering the food required for all the schools within the Multi-Academy Trust. An additional letter has been sent to you with your log in and password details for Parentpay and all meals must be booked by Thursday midday for the following week. Owl class will begin having lunch from w/c 19th September, so please ensure you have booked your child's meals prior to this. Meals are free for all children in years Reception, 1 and 2.

Emails

We send most letters home via email to reduce the amount of paper we have to purchase. **It is imperative therefore that you as parents check your emails on a regular basis.**

Texts

Please be aware that a whole school text to parents costs £18.00. During the course of the last academic year, we spent £1,312 on texting parents. This is another reason why most of our communication from now on will take place via emails. However, there will still be occasions when we feel a text may be more appropriate.

School Trips/Clubs

Payment and consent for all our school trips and clubs are now completed electronically via Parent Pay. Children in Owl class will not be offered clubs until after Easter.

Absences

If your child is unwell and unable to attend school, please call the school office no later than 9 a.m. and leave a voicemail on the attendance option. This must include a detailed reason for their absence along with any symptoms they are experiencing. If your child experiences vomiting and/or diarrhoea we request that they stay home for 48 hours from their last symptom.

Please feel free to contact the school office via the email address office@highlittletonschool.com if you have any queries or are unsure whether your child is well enough to attend.

Best wishes
Gareth Griffith
Headteacher



"Love each other as I have loved you." John 15:12