



Midsomer Norton Schools Partnership
Local Governing Body – Critchill School
Tuesday 4th July 2023

Meeting open 13:00

Present:

Sophie
Addison
Andy Jones
Sue Barton
Hayley Cobb
Emma West
Kate Frost
Kathryn Gurr

In

attendance

Claire
Gordon

1. Apologies	Action
Apologies received from Simon Mills, Amy Osborne and Jonathon Hoare	
2. Director Appointments	
The Clerk has submitted the director appointment document to the trust, this will be taken to Trustees at their next meeting in July. Recruitment of governors was discussed, we currently have 2 community governor vacancies and 1 parent governor vacancy. We will advertise the vacancies in the next newsletter along with the schools social media channels.	
3. Declarations of Business Interests	
Nothing to update.	
4. Approval of Minutes of previous meeting	
The minutes were of a true record and were signed by the chair.	
5. Headteachers Report/SIP	
The HT noted key points and invited questions. Projected numbers are over capacity for September, with consultations outstanding.	

<p>Q – A governor asked if there are any concerns around attendance, figures on the HT report look strong? A – Our attendance figures are good and are above the national average for special. SLT regularly review the data and will continue to focus on this.</p> <p>Q – There are still a number of support staff vacancies, are any interviews planned before the summer holidays? A – We have a live advert for the role of TA, we are hoping to carry out another round of interviews before the end of term. Recruitment of TA's is an ongoing issue for many schools.</p> <p>Q – Are there any safeguarding concerns the board need to be aware of? A – No, there is nothing of concern that needs to be discussed.</p> <p>Due to staff absence the H&S walk has been rearranged to wc 10.07.</p>	
<p>6. Finance</p>	
<p>The Finance documents including the 23/24 budget are available on the google drive.</p>	
<p>7. Policies</p>	
<p>The following home school link policies will be shared with governors for review.</p> <p>Behaviour SMCS SEN Fire Safety & Evacuation</p>	<p>Clerk to circulate</p>
<p>8. SIP/SEF review for Sept</p>	
<p>SA & EW will be embedding what has previously been done with some collaborative planning thinking about the AP hub and how this will align with Critchill.</p> <p>Q - The SIP review calls out that "Subject leads do not have the responsibility of monitoring their subjects." I can see the process outlined to rectify that, but can you please clarify the timescale by when you expect this to be fully transitioned from SLT? A – The transition is complete. Immediate amendments were put in place to move processes to middle leaders. Subject leads have been given additional time so they are able to quality assure and carryout some deep dives in their subjects.</p>	
<p>9. Monitoring</p>	
<p>All monitoring visits have been completed and reports are available to view in the LGB folder.</p> <p>The Eng & Maths monitoring that was due to take place last week was rearranged due to the Ofsted visit, it was agreed that this will take place when we return in September.</p>	
<p>10. AOB</p>	

Ofsted – The board congratulated all staff on the recent Ofsted visit. They wanted to share their thanks for the hard work that went into this. The Critchill team should be extremely proud.	
11. Dates of future meetings	
4.10.23 at 5pm in person	

SUMMARY OF ONGOING ACTIONS			
Date	Action	Who	Open/Closed
10.05.23	Clerk to complete director appointment	Clerk	Closed
10.05.23	Chair to update clerk on business interest	Chair	Closed
10.05.23	AO staff gov to prepare PLIM overview	AO	Open
04.07.23	Re-arrange Eng/Maths monitoring	Clerk	Open

Signed..... *Archie Jones*

Position..... *LOB Chair*

Date..... *4/10/23*

