



In-Year application for the admission of a child to a Midsomer Norton Schools Partnership Trust school during the academic year

Before completing this form, please read the important information set out on page 4. Answer all questions fully and tick 'Yes' or 'No' where provided.

Section 1: Your requirements	
1.1 Which school are you applying for?	
1.2 In which year group is the place required?	
1.3 When is the place required from? day/month/year:	
1.4 Reason for application (eg moving into school Local Authority; moving within the same Local Authority, not moving but wanting to change schools; not moving but child currently being home educated (HE):	

Section 2: Your child's details (the child who is the subject of this application)				
2.1 Legal surname				
2.2 First name and middle names				
2.3 Date of birth <i>day/month/year</i>				
2.4 Sex at Birth	Male	Female		
2.5 Current home address & postcode				
<p>If your family is currently moving house and you would like this application to be considered on the basis of your child's future home address, you must enclose a copy of the 'Contract of Exchange' document or a minimum six-month tenancy agreement with this application. Please note that applications to be considered on the basis of a new home address cannot be made more than six weeks prior to a confirmed moving date. Such applications will be considered based upon a current address.</p>				
2.6 Is your child living in the UK?	Yes		No	
2.6 If you have answered no to the above, do they have the right to abode in the UK?	Yes		No	
2.7 Is your child currently on the roll of a UK school?	Yes		No	
If 'Yes' please provide the name and address of the school				
If 'No' when did he/she last attend school? Name of school, and month/ year:				
2.8 Is your child currently being home educated?	Yes		No	
If Yes, please give date home education started and, if appropriate, details of the previous school attended				
2.9 Is your child currently a 'Looked After Child' - a child in the care of a Local Authority ¹ ?	Yes		No	
If 'Yes' (currently in care) which Local Authority is responsible for your child?				

¹ A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.



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If 'No' has your child previously been in the care of a Local Authority or in state care outside of England and subsequently been adopted, or been made the subject of a child arrangements or Special Guardianship order ² ?	Yes		No	
2.10 Is your child a registered carer for another person?	Yes		No	
2.11 Does your child have an Educational Health Care Plan issued by a Local Authority?	Yes		No	
If 'Yes' which Local Authority issued the EHC Plan?				
2.12 Is your child in receipt of Pupil Premium?	Yes		No	
Does your child have a registered support worker?	Yes		No	
2.13 Does your child have any Special Educational Need; disability or medical condition the school should be aware of?	Yes		No	
If Yes, please provide further information:				
2.14 Is English your child's first language?	Yes		No	
If no, please state the main language your child speaks at home:				
2.15 Is your child currently entitled to receive free school meals?	Yes		No	
2.16 Does your child have any siblings currently attending the school for which you are applying? (A sibling definition is set out in the published Admission Arrangements)	Yes		No	
If 'Yes' enter the details of one sibling, or other child, who lives at the same home address (provided in Section 2) and who is currently registered on the roll of this school:				
Legal Surname				
Forename				
Date of birth <i>day/month/year</i>				
Brother/sister/other				
Please enter the address at which your child lives for the majority of his/her time				
How long has he/she lived at this address? Years / months or weeks				
Are there any shared residency arrangements in place for your child?	Yes		No	

² All references to previously looked after children mean such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.

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Section 3: Applicant details (the person completing this form)				
3.1 Surname				
3.2 Forename				
3.3 Title Mr/Mrs/Miss/Ms/other				
3.4 Your relationship to this child (Parent/ carer/ other)				
3.5 Do you live at the same address as the child you are applying for?	Yes		No	
If 'No' then please provide your full address for communication purposes				
Telephone number				
Mobile number				
Email address				
3.6 UK Service Personnel: Please indicate if you are a family of the regular UK Armed Forces being posted to the area or are a Crown Service / Diplomat family returning from overseas	Yes		No	

Section 4: Previous school history				
4.1 Has this child been permanently excluded from school?	Yes		No	
4.2 If Yes, is this their first permanent exclusion?	Yes		No	
4.3 Is your child known to or working with any other external agency? (Eg Children Missing Education. Behavioural Support / Social Worker)	Yes		No	
If Yes, please give details				
4.4 Attendance: For the last 12-month education period, has this child reached over 80% attendance? (Your current school may be asked to confirm this)	Yes		No	
4.5 Is your child's current school aware that you are making this application?	Yes		No	

Section 5: To be completed by child's current/most recent school				
This section <u>MUST</u> be completed by the current school, not the parent/carers. Please provide evidence through use of school stamp (or equivalent). Failure to complete this section will delay the application.				
I confirm that the information provided in Section 4 above relating to the IYFA protocols is correct	Yes		No	
Attendance % for the last 12-month education period, from date of application. Please enclose an attendance certificate if below 80%			%	
School Name				
Name of person completing this form				
Signature				
School Stamp				

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Section 6: Declaration and signature

In order for this application to be considered, the applicant must provide his/her signature and enter the date on which the application was completed. In doing so the applicant confirms that:

The information provided on this application form (and any other information that may be provided in support of this application) is accurate to the best of the applicant's knowledge and not intended to mislead in any way.

In the interest of your child's school placement, the information you provide may be shared with the Area Behaviour and Attendance Partnership Panel, the Local Authority, and other Local Authorities and schools in the area.

The applicant is legally responsible for the child concerned or that he/she has appropriate consent from the legally responsible party to permit the submission of this school place application.

A school place allocated as a result of the information provided may be withdrawn if this information is subsequently found to be fraudulent or intentionally misleading.

Data Protection Act. The information you provide on the application form, and any additional information you wish to provide will be used for the purpose of allocating a school place for your child. We will share the information internally within the school and with the Local Authority. We will safeguard your personal details and will not divulge them to any other individuals or organisations for any other purposes.

Signature of Applicant:

Date:

Important information to assist the completion of the In-Year application form

The Midsomer Norton Schools Partnership Trust is the Admissions Authority responsible for all admission decisions in connection with the schools. The Trust has delegated the decision making process to the governing body of the individual schools. The In-Year application form is designed to ensure that applying for a place at the school is made as simple and straightforward as possible and that applicants are only asked to provide information essential to the decision making process. An electronic copy of this form can be downloaded from the school website.

You may hand-deliver your application to the school office, or send it to the school by post or email attachment. Applications should be addressed to Admissions at the relevant school.

Further help with the understanding or completion of this form is available from the school office.

Please read the following information carefully before completing your application:

- Complete this application form only if you are applying for a child to start at the school **during** the academic year.
- A separate application must be submitted for each child that you would like to join the school roll.
- Before submitting, check that you have provided all the required information and **signed and dated** your application.
- Some schools also require a **supplementary information form** to be completed. See the schools list at the end of this form for further information.
- Depending on the information you provide, it may be necessary for the Admissions Committee to discuss your requirements with you in more detail, or to request additional information to support your application. Please ensure that your contact details are entered correctly.
- The Admission Authority's decision will be notified to the applicant within 10 school days and confirmed in writing, within 15 school days of receipt of the application form.
- You are encouraged to refer to the school's Admission Arrangements published on their website before completing your application form.
- The governors support Fair Access for all children. Where they are unable to provide a school place, an application may be referred to the Local Authority in order that a suitable alternative school place can be identified without delay.
- If your application is unsuccessful, you have the legal right to appeal against the Admission Authority's decision.

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Trust Schools - Grouped by Local Authority

Bath & North East Somerset - <https://beta.bathnes.gov.uk/school-admissions>

School	Address	Contact details
Beechen Cliff Secondary	Kipling Avenue Bath BA2 4RE	01225 480466 https://www.beechencliff.org.uk/
Clutton Primary School	Station Road Clutton Bristol BS39 5RA	01761 452510 https://www.cluttonschool.com/
Farrington Gurney Primary	Church Lane Farrington Gurney Bristol BS39 6TY	01761 452419 https://www.farringtongurneyschool.co.uk/
Hayesfield Girls School	Upper Oldfield Park Campus including The West Wing Upper Oldfield Park Bath BA2 3LA	01225 426151 https://www.hayesfield.com/
High Littleton Primary	Church Hill High Littleton Bristol BS39 6HF	Tel: 01761 470622 (5391) https://www.highlittletonschool.com/
Longvernal Primary	Clapton Road Midsomer Norton Bath BA3 2LP	Tel: 01761 412777 https://www.longvernal.com/
Mendip Studio School	Knobsbury Lane, Writhlington, Radstock, BA3 3NQ	Tel: 01761 438557 https://www.mendipstudioschool.org.uk/
Midsomer Norton Primary	High Street, Midsomer Norton, Radstock, BA3 2DR	Tel: 01761 412289 https://www.midsomernortonprimary.co.uk/
Norton Hill Primary School	Silver Street Midsomer Norton Radstock BA3 2UD	Tel: 01761 205630 https://www.nortonhillprimary.com/
Norton Hill Secondary	Charlton Road Midsomer Norton Radstock BA3 4AD	Tel: 01761 412557 https://www.nortonhillschool.com/
Peasedown Primary School	Bath Road Peasedown St John Bath BA2 8DH	Tel: 01761 432311 https://www.psjprimary.co.uk/
Shoscombe Primary <i>*Supplementary Information Form required. See website.</i>	St. Julians Road Shoscombe Bath BA2 8NB	Tel: 01761 432479 https://www.shoscombeprimary.co.uk/
Somervale Secondary	Redfield Road Midsomer Norton Radstock BA3 2JD	Tel: 01761 414276 https://www.somervaleschool.com/
St John's Primary <i>*Supplementary Information Form required. See website.</i>	Redfield Road Midsomer Norton Radstock BA3 2JN	Tel: 01761 412019 https://www.stjohnsmsn.co.uk/
St Julian's Primary <i>*Supplementary Information Form required. See website.</i>	Wellow, Bath, Somerset, BA2 8QS	Tel: 01225 833143 https://www.stjuliansprimary.co.uk/



Midsomer Norton
Schools Partnership

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St Mark's Secondary School	Bay Tree Road, Larkhall, Bath BA1 6ND	Tel: 01225 312661 https://www.st-marks.org.uk/
St Mary's Primary School <i>*Supplementary Information Form required. See website.</i>	Lansdown View Timsbury Bath BA2 0JR	Tel: 01761 470245 http://stmarystimsbury.co.uk/
Trinity Church School Primary <i>*Supplementary Information Form required. See website.</i>	Woodborough Lane Radstock BA3 3DE	Tel: 01761 438650 https://www.trinitychurchschool.com/
Welton Primary	Radstock Road Midsomer Norton Radstock BA3 2AG	Tel: 01761 413131 http://www.weltonprimaryschool.co.uk/
Westfield Primary School	Longfellow Road Radstock BA3 3XX	Tel: 01761 413662 https://www.westfieldprimary.com/
Writhlington Secondary School	Knobsbury Lane Writhlington Radstock BA3 3NQ	Tel: 01761 433581 https://www.writhlington.org.uk/

Somerset County Council - <https://www.somerset.gov.uk/education-and-families/#school-applications>

School	Address	Contact details
Bucklers Mead Academy	1 St John's Road Yeovil BA21 4NH	01935 424454 https://www.bucklersmead.com/#
Critchill School	Nunney Road Frome Somerset BA11 4LB	01373 464148 https://www.critchillschool.co.uk/
Hemington Primary School <i>*Supplementary Information Form required. See website.</i>	Hemington, Radstock, Somerset BA3 5XU	01373 834320 https://www.hemingtonprimary.co.uk/
Leigh-on-Mendip School <i>*Supplementary Information Form required. See website.</i>	Leigh Street Leigh-on-Mendip Somerset BA3 5QQ	Tel: 01373 812592 https://www.leighonmendipschool.co.uk/
Preston Secondary	Monks Dale Yeovil Somerset BA21 3JD	Tel: 01935 471131 https://www.prestonschool.co.uk/
St Dunstan's Secondary	Wells Road Glastonbury Somerset BA6 9BY	Tel: 01458 832943 https://www.stdunstansschool.com/

North Somerset Council - <https://www.n-somerset.gov.uk/my-services/schools-learning/school-admissions>

School	Address	Contact details
Dundry Primary School <i>*Supplementary Information Form required. See website.</i>	110 Dundry Lane Dundry Bristol BS41 8JE	0117 964 7181 https://www.dundryprimary.co.uk/