

CRITCHILL SCHOOL – VIRTUAL LOCAL GOVERNING BODY MEETING

Tuesday 3rd March 2021 7.00 pm

MINUTES

Present:

Sophie Addison	Headteacher
Claire Hudson	Chair
Gareth Williams	
Elaine Shobbrook	
Amy Legge-Hillier	
Andy Jones	
Kate Frost	
Simon Mills	
Emma West	

In attendance: Claire Gordon Clerk to Governors

1. Apologies

Non attendee Helen Piper.

2. Membership

The clerk noted that Kate Frost would move from director appointed into the position of parent governor to fill the vacancy. This was unanimously agreed by the board.

3. Minutes of Previous Meeting

The minutes were of a true record, the Chair will sign and send to the clerk.

4. Headteachers Report

The HT invited questions.

SIP

Q - A governor asked if the 21st April was a definitive date for the catering van to return to the market?

A – We are hoping so, there are a few areas that need to be ironed out such as contactless payments but our aim is to see it returning on the 21st April. We are planning to have a practise run at school before the Easter holidays.

Q – How are you going to achieve your PLIM targets this year, what will this look like? A – There will potentially be an impact from Covid, for example if we look at Post 16's targets linked to work experience, as it stands government guidance says young people shouldn't be accessing this as far as possible. This will have to be acknowledged within PLIM reports and our data analysis. Overall when we have had to close bubbles staff have very much kept teaching and learning at the forefront.

Q - What are you doing for those Post 16 students who have missed out on work placement experiences? A – We are working with various agencies and families to consider next steps. We hope after Easter the government will update the guidance and allow work placed learning to resume.

Signed.....

Dated.....

Q – Gatsby Benchmarks, 100% achieved in all but 1 benchmark, what are we doing in order to gain 100%? A – Sally is already in the process of looking into additional support which involves personal guidance interviews, a small cost will be involved but it will mean 100% will be achieved by the end of the year.

There was a discussion regarding Post 16 placements at Critchill and how Somerset County Council are actively moving students who are currently in Post 16 to other settings such as FE Colleges. It was noted that this isn't necessarily the best option for our young people however, SCC are very much looking at the cost benefit and the shortfall in spaces at special schools.

Q – What is the mini police project? A – The schools PCSO who is Frome based approached us regarding the Avon and Somerset project that they're running. This will involve them working with a KS2 class and the project is embedded into the curriculum. It's only been carried out within a mainstream school we will be the first special school. It's really about a greater presence of the PCSO in school and for young people to understand the role within the local community. We are in the early stages of this project at the moment there is a fair amount of personalisation needed for our students but it's a very exciting opportunity.

Q – Is the Post 16 new build going ahead? A – Yes, we are waiting full confirmation but the recommendation that's been made is to grant the application. We are still tweaking various aspects in terms of surveys and reports.

Q – Can you elaborate on Katie Parker behaviour analyst role in school? A – Katie has joined us for 1 day a month, Katie has worked with both mainstream and local special schools and will be supporting pupils in a number of ways with positive behaviour support planning and functional assessment. Katie is very much about multi therapy approach.

HT report

Q – Have you received the quotes for the EYFS outdoor play space ? A – We have received 3 quotes all very expensive, we have decided we need appropriate fencing and surface which is most cost effective. In addition we will be purchasing some free standing equipment that can be moved In and out.

The chair asked Sophie to share the work she is doing to support Park Road and St Marks?

Sophie is supporting Park Road in sharing our strength and needs and our PLIM approach.

We are also supporting St Marks which is a secondary in Bath who have a special base, Sophie is due to visit this Friday.

5. Finance

The SBM verbally reported -

Working on current management accounts, ensuring funds are available for the new classroom project and preparing the draft budget to submit to the Trust by 19th March. The final budget to will be presented to the LGB at the May meeting.

Signed.....

Dated.....

6. H&S

As discussed above in item 4, nothing further to report.

7. External Visits

Standard agenda item, there were no visits to approve.

8. AOB

Not for this meeting.

9. Monitoring

Term 2 & 3 monitoring reports are available for review on the google drive.

ACTION – Helen/Amy to book term 4 monitoring date.

10. Governor Training

New governor induction has been booked for Tues 30th March, Claire H to circulate meeting link.

The training link for the safer recruitment training has been sent to governors, if your link has expired please let Clair G know. Once completed please send a copy of your certificate to Claire G.

11. Dates of future meetings

Meeting dates available on the google drive.

Next meeting date – Wednesday 12th May 2021 7pm via google meet.

Part 2 confidential in separate document.

SUMMARY OF ONGOING ACTIONS			
DATE	ACTION	WHO	OPEN/CLOSED
27.01.21	Clerk to circulate home/school link policies to governor's over the coming weeks for review.	CG	OPEN
27.01.21	Gareth & Kate to forward monitoring report to the clerk ASAP	GW/KF	CLOSED
27.01.21	Clerk to make contact with those who need to undertake New Gov Induction	CG	CLOSED
09.03.21	Clerk to circulate skills audit	CG	OPEN

Signed.....

Dated.....