



Present:

1. Apologies	Action
1.1. Apologies from Emma West	
2. Membership	
2.1. The board were updated with current vacancies, the clerk asked governors to complete the skills audit that was recently circulated.	
3. Minutes	
3.1 The minutes were of a true record, the Chair will sign and send to the clerk.	
4. Headteacher Report	
<p>The HT invited questions –</p> <p>4.1. Q – A governor asked for clarification regarding Hawks class who were marked as red on term 3 lesson observations? A – The HT answered, we conduct 3 formal lesson observations a year, the previous observation was marked as outstanding unfortunately there were some challenges during this particular lesson. Part of my role is then to follow and work collaboratively with the Teacher and teaching assistants to address the challenges and work on the areas of development. Our standards are particularly high, and it was really positive that when we went back into class the changes we advised had been implemented. A governor requested for future reports that if there is a significant change can a comment/note be added to the report. This was agreed.</p> <p>Q – A governor asked what community learning/external visits have restarted? A – The HT answered, we have identified that the biggest gap in learning falls into the ‘My world and connections’ so we have tried to amend current timetables to trial additional activities that our young people might be able to access. We have been working with a local swimming pool and other providers to look into animal therapies.</p> <p>Q – A governor questioned the 1.3 unauthorised absence figure? A – A number of families who have had holidays cancelled during the pandemic have rebooked them during term time, we have declined all requests. Authorised absence figure is Covid related.</p> <p>Q – Are SCC funding the PFSA role? A – Yes until the end of March, we do not have this in writing as of yet. We will be advertising the position but it will not be fulltime and there are still various other things that need to be outlined.</p> <p>Q – Can you explain the redevelopment of the Working Futures curriculum? A – There was an in depth conversation regarding Somerset’s strategy of moving P16 students to local colleges. The HT explained that there is a shortage of places in special schools, a group of special school Heads have written to the LA requesting they meet with them to discuss their strategic plan to move young people in P16 in specialist provision to local colleges. We as a school are supporting families with appeals and challenging the LA. In light of this we want to make sure our KS4 curriculum is adapted, we will be pushing our work related opportunities into KS4 in hope they will be more work ready when they move into P16.</p>	

<p>Q – Regarding the above a governor asked if it would be helpful if the trust wrote to the LA about these issues, the HT advised that SENSE Heads feel that this is a county wide issue and there have recently been a number of new appointments within the SEND team it will be interesting to see what they respond with at first but a trust letter could be of use further down the line.</p> <p>Q – Staffing, numbers of hours lost is 311, is this good or bad, it was requested for further info so governors can put this into context. See Action point.</p> <p>Q – H&S Fire Drill – what does this look like for a special school? A – We had to make some amendments to the procedure due to the building work, some classes now congregate at the front of the school rather than in the playground. Our fire drills wouldn't look much different from what happens in a mainstream setting.</p> <p>A governor asked for an update regarding the building work? A – We've had to make a few amendments in and around school but on the whole all is going very well. The contractors are very responsive and pupil focused. We hope it's not causing too much disruption to the local residents.</p> <p>4.2 SIP</p> <p>Q – What are the personal guidance action plans? A – These are personalised for each individual, they include regular meetings with our careers advisor Emma France.</p> <p>Do they include life skills? A – They sit in both these meetings and our PLIMs.</p> <p>Q – The Thrive objective what is the impact of imbedding this? A – Thrive reflects our vision, values and our ethos it's about recognising where people are and responding to them which is also reflected in our PLIMs. I think Thrive is an important way of skilling our new members of staff quickly.</p> <p>Does it have a statistical affect? Yes because it is imbedded within our PLIMs, our approach is different we work collectively to ensure students are provided for in line with their Thrive level, its being proactive rather than reactive.</p> <p>Q – Regarding the Engagement Model, what is this, what does it do? A - The engagement model has been created in response to the Rochford Review which was instrumental for us when revising the curriculum. The engagement model will be mandatory. It's an assessment tool that replaces P scales 1 to 4. The model breaks engagement into 5 areas, which are interrelated. They're not hierarchical, and there's no expectation that pupils need to demonstrate progress in all 5 areas. The school won't present on data only those pupils for whom we would assess at this level.</p> <p>Q – Thrive, are children regularly reviewed at various points, are parents involved in the process? A – Thrive plans are reviewed and progress is tracked and consent from parents is required. We do share approaches with families so they can be implemented at home also.</p> <p>Are all students assessed for Thrive? A - No, for some students it wouldn't be appropriate.</p>	<p><i>Possible Action</i> <i>Sophie, Claire & Simon to meet re trust letter to SCC</i></p> <p><i>SBM to produce an attendance summary report annually during the summer term.</i></p>
<p>5. Finance</p>	
<p>5.1. The SBM outlined key points from the monitoring report.</p> <p>It was noted that there is an in year deficit of £47k but a healthy carry forward offsets this across all 3 years.</p> <p>Questions were invited.</p>	

<p>Q – Re energy costs did we explore solar installations to reduce the cost? A – They can be added it is an option but one that increases the initial outlay.</p> <p>There was a very in depth conversation regarding Harry’s Hydro. A meeting recently took place where options of a way forward were discussed thoroughly. A letter from the trust outlining a number of suggestions has been sent to the trustees of the hydro pool a response has been requested with a timeframe attached.</p> <p>A number of people will be working on this alongside our LGB.</p> <p>The 2021-2022 budget was unanimously approved by the board.</p>	<p>Andy to reach out to local energy supplier</p>
<p>6. LGB Self-Assessment Review</p>	
<p>6.1. Questions 1-3 were reviewed, governors agreed all were in hand and no further action was needed</p>	
<p>7. External Visits</p>	
<p>7.1. Not for this meeting</p>	
<p>8. Policies and Procedures</p>	
<p>8.1. The following home school link policies have been reviewed and were approved by governors</p> <ul style="list-style-type: none"> Collective Worship Fire Safety & Evacuation Educational Visits Child Protection & Safeguarding Sickness Admissions Lockdown 	<p>For governors to review allocated policies and send to the clerk ASAP</p>
<p>9. AOB</p>	
<p>9.1. Not for this meeting</p>	
<p>10. Monitoring</p>	
<p>10.1 Monitoring dates have been booked as per below</p> <p>Term 5 Leadership & Management Claire, Kate & Sophie 27th May 9.30am the meeting link has been sent. Term 6 Early Years Helen, Gareth, Hayley, Sophie 9th July 10am the meeting link has been sent. Term 6 P16 – date to be booked ASAP.</p>	<p>Clerk to organise date for P16 monitoring</p>
<p>11. Governor Training</p>	
<p>11.1 Can all governors complete and send the Safer Recruitment training ASAP</p>	<p>Send a copy of your certificate to the clerk</p>
<p>12 Date of Future Meeting</p>	
<p>12.1 Wed 30th June 7pm</p> <p>To be confirmed closer the time whether the meeting will be face to face or virtual. Simon might not be able to attend this meeting.</p>	

SUMMARY OF ONGOING ACTIONS			
Date	Action	Who	Open/Closed
12.05.20 21	Governors to complete the skills audit	Governors	OPEN
12.05.20 21	SBM to produce absence summary report for the next meeting.	Elaine	OPEN
12.05.20 21	AJ to contact local energy supplier re energy costs/sola installations	Andy	OPEN
13.05.20 21	Certificates to clerk for safer recruitment training	All	OPEN
12.05.20 21	Clark to organise P16 monitoring date	Clerk	OPEN